

Eelūnaapéewi Lahkéewiit Job Posting Community Health Representative



Location:

Eelūnaapéewi
Lahkéewiit Health Centre
14737 School House Line
R.R. 3 Thameville, Ontario
N0P 2K0

Job Status:

Full Time (35 hrs per
week) 1 year contract

Salary:

Commensurate with
qualifications and/or
experience.

Hours:

8:30 am - 4:30 pm
Flexible hours will be
required.

CLOSING DATE:

December 11, 2018
@ 4:00 pm

Reports To: Health Director

Position Summary:

The Eelūnaapéewi Lahkéewiit Community Health Representative (CHR) delivers a wide range of community and client based services to enhance the health and wellbeing of the Delaware Nation community. The primary focus of the Community Health Representative is health promotion and injury prevention.

Duties and Responsibilities:

- Develop and monitor an annual work plan and budget, outlining all activities and services planned for the year
- Deliver services targeting all age groups, including pre/postnatal, youth, adults, and seniors
- Coordinate, deliver and evaluate educational workshop, events, and activities promoting healthy lifestyles
- Assist and advocate for clients requiring assistance with health providers and Non-Insured Health Benefits
- Participate in monitoring community drinking water by collecting samples and following procedures as outlined in the Delaware Nation Drinking Water Emergency Response Guide
- Develop/acquire resource material for community education
- Assist in the delivery of the food bank program
- Complete program and funding reports as required by the program supervisor and funding agencies
- Recommend and implement new services to meet the changing needs of the community
- Assist in the development of new policies and funding proposals
- Other related duties as required from time to time

Qualifications:

- Full timer abstainer from use of illicit drugs and misuse of prescription medication
- Graduate from a Post-Secondary program and or 3 years-experience in the health related field
- Required skills; communication, team building, computer skills and time management
- Sensitive to the unique needs of First nations people and able to deliver culturally based programs and services
- Able to maintain high ethical standards and confidentiality
- Must possess First Aid/CPR Certification
- Must possess valid Ontario Driver's License and have reliable transportation
- Willing to work flexible hours and ability to travel
- Successful candidate must provide recent criminal reference check and vulnerable sector search

TERMS OF POSITION:

Employment Term: Full-time (35 hours per week) - one year contract
Salary: Commensurate with qualifications and/or experience
Hours of Work: 8:30 am to 4:30 pm daily
(flexible hours may be required)

CLOSING DATE FOR APPLICATIONS:

Interested candidates, please submit a **Cover Letter, Résumé and 3 References** – two (2) work related and one (1) character in a sealed envelope to:

Mr. Bev Hills, Director of Operations
Eelūnaapéewi Lahkéewiit
(Delaware Nation) Administration
14760 School House Line, R. R. #3
Thamesville, Ontario N0P 2K0
Must be hand-delivered or mailed
Emails will not be accepted

Marked: CONFIDENTIAL – Community Health Representative
Closing Date: December 11, 2018 at 4:00 p.m.
Interview Date: December 14, 2018 (tentative)

*Pursuant to Section 16(1) of the Canadian Human Rights Act, Delaware Nation gives preference to First Nation applicants.
While we sincerely appreciate all applications, only those candidates selected for interview will be contacted.
Please note the selected candidate will be required to submit a current CPIC and consent to a background reference check.*