

Ngúmee-úch kteehūmúwa wchuwíixiin
May you (pl) hearts be filled with
ahwaaltuwáakan, wiingeelundamuwáakan, wáak
love joy and
wūlahteenamuwáakan wáak-úch kūnaawalukóowa
happiness and will follow you (pl)

wéemu taa éeyayeeekw.
wherever you (pl) go.

Kxániil Wiingeelúndiik Kulushmíshiin wáak
Have a Merry Christmas and

Weeláhkamiik Newiyáaliin!
Happy New Year!

Wúnj: (From)

Kíhkay, Ehaachūmohkéesak, Meeyaawíhtiit

Chief, Councillors, Directors of Operations

Eeleekhíikeet wáak Eelalohkéhtiit

Receptionist and Staff



Eelūnaapéewi Lahkéewiit

(Delaware Nation)



Bi-Weekly Newsletter DATE: December 19th, 2018

Volume 12 issue 2

Please hand in your news items on **MONDAY, JANUARY 7TH BY 4:00PM**

The next Delaware Nation Bi-Weekly Newsletter will be distributed on **Wednesday January 9th, 2019**

HOLIDAY SEASON CLOSURE

All Eelūnaapéewi Lahkéewiit Buildings will be closing on Friday December 21st, 2018 at 4:30 pm and will re-open on Monday, January 7th, 2019 at regular Business Hours

HOLIDAY CLOSURE

Holiday Closure: December 21st, 2018—January 4th, 2019. The cold weather has finally arrived, any water emergency please contact our water plant operator Chris Doxatator at 519-360-8524

NOTICE

Please ensure that your garbage totes are not left at curbside, following garbage pick-up. This causes interference with roads department equipment. Your cooperation is greatly appreciated.
The Roads Dept.



Delaware Nation

For more news and information check out our website
www.delawarenation.on.ca

Delaware Nation Administration Office: 519-692-3936





DELAWARE NATION COUNCIL

Eelūnaapéewi Lahkéewiit

Phone: (519) 692-3936
Fax: (519) 692-5522

R.R. #3
THAMESVILLE, ON
N0P 2K0

December 17, 2018

Bert Van der Heide
Home Hardware
90 London Road
Thamesville, ON
N0P 2K0

Dear Bert:

Re: *Donation of 1930 Snap Shot Album*

On behalf of the Eelunaapeewi Lahkeewiit (Delaware Nation) Council, we extend our most sincere appreciation and thankfulness of your donation in the return of a 1930's artifact of a leather-bound photo album.

We will ensure that all efforts will be taken to safeguard the integrity of photo album and it is maintained as it was the day you have left it in our care.



Anushiik (thank you)

Denise Stonefish
Chief

c. *Eelunaapeewi Lahkeewiit Council*



DELAWARE NATION COUNCIL

Moravian of the Thames Band

Phone: (519) 692-3936
Fax: (519) 692-5522

R.R. #3
THAMESVILLE, ON
N0P 2K0

December 18, 2018

Glenn Page
Original Traders Energy
Six Nations of the Grand River

Burton & Denise
Moraviantown Corner Store
Eelunaapeewi Lahkeewiit (Delaware Nation)

Dear Glenn and Burton & Denise,

Re: *Anushiik (thank you) for your donation to the Community Food Bank Program*

For the community information:

- the Ontario Traders Energy is a native energy collective that provides better finished petroleum products for better prices to First Nations petroleum product retailers located on First Nations territories; and,
- Moraviantown Corner Store is a First Nations individually owned gas station and convenience store located within the community.

Glenn, Burton & Denise has made a gracious donation of the following:

- a \$50 Walmart card for 12 families
- a \$25 Walmart card for 13 single individuals
- Additionally, they have provided 90 McDonald's \$10.00 gift cards to be included in the children's gifts at the Community Christmas Party.

On behalf of Ms. Joanna Noah, Health Director of Wulamaliswiikaan Health Centre and the Eelunaapeewi Lahkeewiit (*Delaware Nation*) Council, we say Anushiik for your donation to the Community programming. Our thank you will be further acknowledged providing this letter to be included in our bi-weekly community newsletter.

Your donation will bring smiles to those who are in need during this Christmas season by making their holidays brighter.

Wishing you and your families a very Merry Christmas and Happy Holidays.

Denise Stonefish
Chief

c. *Joanna Noah, Health Director of Wulamaliswiikaan Health Centre
Eelūnaapéewi Lahkéewiit Council*

Holiday Hours



Naahii
Gas Station

CHRISTMAS EVE: 6:00 AM - 4:00 PM
CHRISTMAS DAY: 8:00 AM - 6:00 PM
BOXING DAY: 7:00 AM - 9:00 PM
NEW YEARS EVE: 6:00 AM - 4:00 PM
NEW YEARS DAY: CLOSED



NAAHII
GROCERY
DELI & BAKERY



CHRISTMAS EVE: 9:00 AM - 4:00 PM
CHRISTMAS DAY: CLOSED
BOXING DAY: CLOSED
NEW YEARS EVE: 9:00 AM - 4:00 PM
NEW YEARS DAY: CLOSED



CHRISTMAS EVE: 6:00 AM - 4:00 PM
CHRISTMAS DAY: 8:00 AM - 6:00 PM
BOXING DAY: 7:00 AM - 9:00 PM
NEW YEARS EVE: 6:00 AM - 4:00 PM
NEW YEARS DAY: CLOSED

Tim Hortons®

*Weeleelundang Kūlúshmish
Naahii Gas Station, Naahii Grocery Store, Tim Hortons staff & Board of
Director wish you a safe joyous holiday season.*



EPILEPSY AWARENESS & SEIZURE FIRST AID PRESENTATION

Date: January 8, 2019

Time: 5:30 am to 7:00 pm

SUPPER WILL BE PROVIDED

**PRESENTER FROM EPILEPSY SOUTH WESTERN
ONTARIO**



VON Foot Clinic

Date: Thursday January 10, 2019

Time: 9:00 am to 12:00 pm

Location: Health Centre Board Room

**Please call to register at 519-692-3969
after last booked appointment VON
will leave.**

MUNSEE-DELAWARE, CHIPPEWA OF THE THAMES, ONEIDA, DELAWARE NATION, KETTLE POINT, WALPOLE ISLAND, AAMJIWNAANG

BATTLE OF THE BANDS VIDEO GAME TOURNAMENT

HALO 5

ULTIMATE MARVEL VS CAPCOM 3

MARIOKART 8

SUPER SMASH BROS. 4

HALO 5: AGES 14+
SUPER SMASH BROS 4: AGES 10-14
MARIO KART: AGES 6-12
ULTIMATE MARVEL VS CAPCOM: AGES 12+

PRIZES FOR TOP 3 SPOTS IN EACH COMPETITION
SNACKS AND DRINKS PROVIDED.

FRIDAY, JANUARY 18, 2019
5:00 PM — 10:00 PM
MUNSEE-DELAWARE COMMUNITY CENTRE
533 THOMIGO ROAD

TO REGISTER CONTACT
DAVE TRUDEL 519.289.5396 EXT. 227
mh@munsee.ca

SPACE IS LIMITED.
15 PLAYERS PER COMMUNITY.

GOES
GAME ON ENTERTAINMENT SERVICES



**NON-TOURNAMENT GAMES SET UP TO PLAY
THROUGHOUT THE TOURNAMENT:
PLAYSTATION VIRTUAL REALITY, NES AND
SNES CLASSIC EDITION,
PLAYSTATION CLASSIC EDITION**

**WINNER OF HIGHEST SCORE ON 2 DUCK MODE
WINS A RETRO VIDEO GAME SYSTEM**

HOSTED BY MUNSEE-DELAWARE NATION



Eelūnaapéewi Lahkéewiit JOB POSTING

Mental Wellness Coordinator

Department: Health Centre

POSITION SUMMARY

Under the direction of the Health Director, the Mental Wellness Coordinator will administer the Life Promotions Program, as well as be the lead for the Community Crisis Intervention Program. The overall goal of the program is to develop an understanding of the needs of our Youth in improving and maintaining positive Mental Health and developing programming to assist them in their journey. Some cases may involve one-on-one consultation while recognizing common trends and looking for opportunities to bring speakers into a group environment.

DUTIES AND RESPONSIBILITIES:

- Conduct intake assessments and determine type and method of crisis intervention
- Develop plans of care based on assessments/interventions
- Work with clients to determine supports and services to be provided
- Referrals to various agencies as required
- Develop templated forms as needed (i.e. client progress forms, plan of care, reporting and tracking documents)
- Document client progress and individualized program plans and evaluate progress
- Use of recovery principles as they relate to mental health and addictions
- Facilitate feedback from clients and youth within the community towards the development of Mental Health Priorities
- Organize relevant workshops to engage the youth in the promotion of positive approaches to mental health. This includes location rental, sound equipment rental, issuing catering bids, ordering of promotional material, advertising event(s), promoting events to youth
- Complete cheque requisitions and Mileage claims providing supporting documentation as needed
- Completion of financial and narrative reports to funders in a timely manner
- Maintain and report statistics including; number of clients assisted, number of workshop attendees
- Must adhere to common ethical standards of practice including client confidentiality
- Provide regular updates on events through the Newsletter, Office Boards and via email to other departments
- Attend regular meetings as requested and share any updates with the team

Location:

Eelūnaapéewi
Lahkéewiit Health
centre
14737 School House Line
R.R. 3 Thamesville, Ontario
N0P 1C0

Job Status:

Full-time,
1 year Contract

Salary:

Based on qualifications

Hours of Work:

8:30 am to 4:30 pm
Flexible hours may be
required including some
evenings and weekends

CLOSING DATE:

4:00 P.M.
January 14 2019

QUALIFICATIONS:

- Social work/Social services Degree/Diploma/Certification from a recognized Community College/University and / or a combination of education and experience
- Knowledge of MS Office (Word, Excel, PowerPoint), Internet search engines and email.
- Demonstrated leadership qualities.
- Must possess strong organizational, communication (verbal and written), listening and interpersonal skills
- Ability to multi-task within respective deadlines
- Must be reliable, punctual and responsible.
- Friendly, helpful and enthusiastic attitude. Ability to work in a team environment and independently depending on the circumstance
- Valid Ontario Driver's License and access to a reliable vehicle.

ASSET QUALIFICATIONS:

- Certification in Addictions/Substance abuse considered an asset.
- Training in Addiction and Mental Health Assessment considered an asset.
- Training in Mental Health Assessment and Crisis Intervention considered an asset.
- Grief and bereavement training considered an asset.
- Previous experience in the mental health field is considered an asset.
- First Aid/CPR Certificate is considered an asset.

TERMS OF POSITION:

Employment Term: Full-time (35 hours per week) - one year contract
Salary: Commensurate with qualifications and/or experience
Hours of Work: 8:30 am to 4:30 pm daily. (Flexible hours may be required)

CLOSING DATE FOR APPLICATIONS:

Interested candidates, please submit a **Cover Letter, Résumé and 3 References** (two (2) work related and one (1) character) in a sealed envelope to:

Mr. Bev Hills, Director of Operations
Eelūnaapéewi Lahkéewiit (Delaware Nation) Administration
14760 School House Line, R. R. #3
Thamesville, Ontario N0P 2K0
Must be hand-delivered or mailed
Emails will not be accepted

Marked: **CONFIDENTIAL – Mental Wellness Coordinator**
Closing Date: January 14, 2019 at 4:00 p.m.
Interview Date: January 21, 2019 (tentative)

Pursuant to Section 16(1) of the Canadian Human Rights Act, Delaware Nation gives preference to First Nation applicants. While we sincerely appreciate all applications, only those candidates selected for interview will be contacted. Please note the selected candidate will be required to submit a current CPIC and consent to a background reference check.

Eelūnaapéewi Lahkéewiit Job Posting

Manager, Education Department



Job Summary

Location:
Eelūnaapéewi
Lahkéewiit
Education Dept.
14753 School
House Line, RR #3
Thamesville,
Ontario
N0P 2K0

Industry
Education

Job Status:
Contract
35 hours per week

Salary:
TBD

Closing Date:
Jan. 14, 2019
4:00pm

POSITION SUMMARY

Under the direction of the Eelūnaapéewi Lahkéewiit (Delaware Nation) Council, the Manager, Education Department will be responsible to organize, direct, control and evaluate the development and implementation of policies, programs and services, which govern the daily operation of the Delaware Nation Education Program (Day School, Education Department, Early Learning Centre, Delaware Nation Post-Secondary Program and Cultural Education centre).

IMMEDIATE SUPERVISOR: Director of Operations

TERM OF EMPLOYMENT: Full-time position, subject to availability of funds

EDUCATION DEPARTMENT VISION STATEMENT

Through the continuation of our Ancestral Teaching, we will develop respectful, confident individuals who will reflect the traditions and culture throughout their life's journey.

In pursuit of educational endeavours we will encourage and support Lunaapeew peoples to achieve a lifelong knowledge process that is relevant to their individual needs.

To stress the importance of education, we will foster a foundation that builds on our unique Lunaapeew history, culture, language, teaching and spirituality for all our future generations.

DUTIES AND RESPONSIBILITIES (to include but not be limited to the following:

- Organize department and establish procedures to meet departmental objectives as set out by Chief and Council
- Implement all related policies, procedures, regulations and decisions approved by the Delaware Nation Council
- Responsible for the direct supervision & annual evaluation of all program staff within the education program including Day School, Early Learning Centre, Student Success Workers, Bus Monitors, Tutors, Cultural Education centre, etc
- Assume responsibility to ensure all contracts and agreements entered into by the Delaware Nation relating to the Education Program are implemented and monitored on regular basis
- Responsibility to ensure all reports are submitted to appropriate funding agencies and administration with the established timeframes
- Ensure Annual Work Plans are prepared by all education program staff and are included in Education Department annual plan
- Provide year end Annual Report on results of annual plan accomplishments
- Maintain a positive, cooperative working relationship with all Delaware Nation programs and services and when possible promote partnerships
- Ensure bus transportation routes, policies and safety procedures are monitored on a regular basis

2018.Manager.Education

- Seek external funding for programs and service enhancement by writing proposals and/or establishing partnerships
- Establish procedures to meet First Nations policies set by Delaware Nation Council
- Develop the structure, content and objective of new programs for review and approval by the Delaware Nation Council
- Secure additional funding or using existing funding provide ongoing professional development and training for all education staff
- Research the development of new teaching materials and other resources for program delivery
- Review programs to ensure conformance to school board or provincial standards
- Organize and maintain procedures for the keeping of records and files
- Direct and coordinate school and other education facilities maintenance services and the use of facilities
- Establish and maintain an up-to-date inventory of all building, furnishing and equipment and ensure that all insurance provisions and safety requirements are met as required
- Develop and administer programs for the training and education of adults
- Upon approval of the Delaware Nation Council, the Manager, Education Department will represent the Delaware Nation on a number of committees, Boards and advisory groups
- Responsible for the development of an efficient, effective, transparent financial management system
- Prepare budgets, budget forecasts and expenditure accounts for presentation and approval by the Delaware Nation Council and make recommendations concerning the annual operating budget
- Approve all education program financial expenditures within approved budgets and prepare and submit financial statements as required
- Allocate material, human and financial resources to implement organizational policies and programs, establish financial and administrative controls
- Plan, administer and control budgets for projects, programs and support services
- Conduct statistical analysis to determine cost and effectiveness of education policies and programs
- Encourage the community and parents to participate in all education activities and initiatives
- Develop and maintain a continuous communication link with the Delaware Nation community
- Support activities of a Council appointed Education Committee which may require Manager, Education Department to work with chairperson in preparation of agenda, acting a resource person, preparation of committee minutes for distribution of committee as well as Chief and Council and ensure all recommendations are approved and implemented
- Act as a liaison person with education agencies outside the Delaware Nation by promoting additional resources for the Delaware Nation Community and maintaining effective and open communication
- Responsible to oversee the day to day operations of the Delaware Nation Post-Secondary Program
- Liaison with Post-Secondary Education Institutions – Aboriginal units, Aboriginal Education Councils/Circles, and other pertinent departments
- Provide culturally relevant counseling to students regarding career or vocational issues including career exploration and planning, job search strategies and avail learners with a wide range of educational and occupational information
- Perform other duties as assigned by the Chief and Council and the Director of Operations

QUALIFICATIONS:

- A degree in a relevant field i.e. administration, economics, human resources, management, etc., would be a definite asset
- At least five years of successful work experience in the administration field which includes financial management and personnel supervision
- Knowledge of the Delaware Nation culture, language, history and future aspirations would certainly be an asset
- Past successful work experience working in a First Nation community as an education director or an administrator
- Must demonstrate a working knowledge of financial management
- Must hold a valid full G Driver's license and have reliable transportation
- Must have a strong working knowledge of a number of computer programs
- Must have good written and oral communications skills
- Able to work flexible hours and willing to travel
- Must provide a criminal reference check and a vulnerable search upon successful interview

TERMS OF POSITION:

Employment Term: Full-time (35 hours per week) - one year contract

Salary: Commensurate with qualifications and/or experience

Hours of Work: Flexible hours between 8:30 am to 4:30 pm daily.

CLOSING DATE FOR APPLICATIONS:

Interested candidates, please submit a **Cover Letter, Résumé and 3 References** – two (2) work related and one (1) character in a sealed envelope to:

Mr. Bev Hills, Director of Operations
Eelūnaapéewi Lahkéewiit (Delaware Nation) Administration
14760 School House Line, R. R. #3
Thamesville, Ontario NOP 2K0
Must be hand-delivered or mailed
Emails will not be accepted

Marked: CONFIDENTIAL – Manager, Education Department

Closing Date: January 14, 2019 at 4:00 p.m.

Interview Date: January 21, 2019 (tentative)

Pursuant to Section 16(1) of the Canadian Human Rights Act, Delaware Nation gives preference to First Nation applicants.

While we sincerely appreciate all applications, only those candidates selected for interview will be contacted.

Please note the selected candidate will be required to submit a current CPIC and consent to a background reference check.

6TH ANNUAL

EMPLOYMENT EXPO



HOSTED BY:

FOUR WINDS COMMUNITY EMPLOYMENT SERVICES

WEDNESDAY FEBRUARY 13, 2019

10:00 AM - 1:00 PM

**Hillside School
Gymnasium**

**6265 Indian Lane
Kettle Point ON
N0N 1J1**

The Employment Expo is the perfect opportunity for you to network, connect and gather information about NEW job opportunities with recruiters and employers who are looking to hire. Plus, you can be inspired with information on training & programs offered to you. The best part is, it's **FREE** to attend!

Join us for refreshments, guest speakers & lunch

Contact: (519) 786-6780

**tonia.george@kettlepoint.org or
josh.katt@kettlepoint.org**



Canada

Ontario

**EMPLOYMENT
ONTARIO**

Your Job is out there. We'll help you find it.



Eelunaapeewi Lahkeewiit

DELAWARE NATION COUNCIL

Phone: (519) 692-3936
Fax: (519) 692-5522
www.delawarenation.on.ca

14760 School House Line, R.R. #3
RR#3 THAMESVILLE, ON

NOTICE RESIDENTS- MANDATORY

The Public Works Department will be providing the SNOW REMOVAL SERVICE again this year (2018/19).

The waiver forms for the removal of snow during the winter season must be filled out before any snow removal services will be provided.
The forms will be in the Newsletter this week.

The Administration office is closed during the Christmas Holidays for two weeks.

DUE DATE: FRIDAY DECEMBER 21/2018

Thank You and Happy Holidays
PUBLIC WORKS DEPARTMENT

During the Winter season, snow and ice removal will be conducted by the Eelūnaapéewi Lahkéewiit Public Works Department in accordance with the 'Snow Removal Policy' dated November 2017. (Attached)

"During an especially concentrated storm, it may be necessary to continually return to plowing the roadways and that the areas lower on the priority list may have to wait until the storm subsides."

The priority list of snow and ice removal will be as follows:

- Roads within Eelūnaapéewi Lahkéewiit Territory
- Eelūnaapéewi Lahkéewiit Buildings
- Seniors (medical)
- Seniors (65 and older)
- Seniors (55 - 64)
- Band Rental Units
- Other Community household driveways

Your understanding, patience and cooperation are most appreciated. Anushiik.

- Public Works Department

In order to continue with this COMPLIMENTARY SNOW REMOVAL, please return the bottom portion to the Administration Office.

**Eelūnaapéewi Lahkéewiit (Delaware Nation)
Complimentary Snow Removal Service
WAIVER**

I _____, hereby request Eelūnaapéewi Lahkéewiit to clear snow from my driveway subject to the following:

I understand that the service is complimentary and is subject to the availability of employees and equipment to perform the service.

I have been duly informed that injury or damage can occur in the process, including but not be limited to damage to my driveway or objects in or near my driveway. I understand that Eelūnaapéewi Lahkéewiit will use best efforts not to incur injury or damage to my property, but I accept all liability for any injury or damage in consideration of the complimentary service.

I understand the risks, known and unknown, including risk of injury or damage, but knowing those risks, it is my desire to utilize Eelūnaapéewi Lahkéewiit complimentary snow removal service.

I assume all risks and hazards, known and unknown, and I agree to release and discharge Eelūnaapéewi Lahkéewiit Council, its agents, employees, successors and assigns and all other persons associated with the snow removal service from liability for any injuries, claims, costs and damages arising out of, or related to, the complimentary snow removal service, howsoever caused.

I fully understand this waiver and I am aware that this is a release of liability in favour of Eelūnaapéewi Lahkéewiit (Delaware Nation) Council and others and I sign it of my own free will.

Name (please print)

Signature

Date

ADDRESS: _____



MORAVIAN UNITED CHURCH

Rev. Joan can be reached on her cell number 519-495-9383 at her home 289-1574 if you wish to schedule a home visit or to meet at the church

December 23rd @ 9:30 Worship – The Fourth Sunday of Advent

December 24th @ 7:00 p.m. Christmas Eve Worship Service will be held at Moravian United Church.

This is a joint worship with St. Peter's Anglican Church.
The Sacrament of Holy Communion will be celebrated.
Please join with us as we celebrate the Birth of the Christ Child.
Following the service there will be a time of fellowship and light refreshments.

Please join us – Everyone is always welcomed

The congregation of Moraviantown United Church wishes to thank all for your support in our various fundraising efforts throughout the year! We extend our wishes for safe and blessed Christmas and New's Years Holiday.





**Anglican Church News
Fall Schedule
December 2018**

Reverend Elaine Wilcox (519) 354-8313
Peoples Warden: Margaret Peters (519) 692-4707
Church Warden: Sandra Meness (519) 692-9938

Fall Schedule

Dec. 24th, 2018 Rev. Elaine Wilcox Combined service with United Church



Guests are always welcome!

DELAWARE NATION
EMPLOYMENT AND TRAINING

JOB BOARD

Week of Dec17, 2018 - Page One

LISTING OF EMPLOYMENT OPPORTUNITY IN THE AREA. TO SEE A FULL DESCRIPTION PLEASE CHECK OUT THE JOB BOARD AT THE TRAINING CENTRE

POSITION	LOCATION	EMPLOYER	SALARY	CLOSING DATE
Postal Clerk - Retail Counter Clerk	Blenheim	Canada Post	\$19.86 per hr.	Dec. 20/18
Admin. Assistant	Chatham	Entegrus Powerlines Inc.		Dec 21/18
Shipper/Receiver	Blenheim	Executive House	\$15.00 per hr.	soon as possible
Computer Technician	Chatham	LKDSB	\$22.78-24.23 per hr.	Jan. 8/19
Line Cook	Chatham	Smitty's		Dec. 23/18
Harvester Labourer	Charing Cross	Peeters Mushroom Farm		Dec. 30/18
HVAC Tech Assistant	Wallaceburg	Artic Heating & Cooling	\$15 - \$20 per hr.	Dec. 31/18
Electrician	Chatham	Rob's Electric		Jan. 5/19
School Teachers (full and Occasional)	Oneida	Life Long Learning	Based on Grid	Jan. 7/19
Volume Counter, Mail op.	Chatham	Canada Post	\$17.18 per hr.	Jan. 10/19
Manager Education Dept.	Delaware	Delaware Nation	TBD	Jan. 14 /19
Nursery Worker	Bothwell	Sloans Nursery & Christmas Trees	\$14.00 per hr.	Jan. 29/19
Electrician	Ridgetown	Dresden Industrial		Jan 31/19
General Labourer - Farm	Thamesville	Sunshine Asparagus Farms	\$14.00 per hr.	Mar. 5/19
Tobacco Farm Worker	Bothwell	R. Demaiter	\$14.00 per hr	Mar. 19/19
Senior Investigator: Aboriginal Persons Inventory	Ottawa	Correctional Investigator Canada	\$77,961 - \$97,859.	Mar. 29/19
	London	Power Train Staff	\$16.00 per hr.	soon as possible
	Muncey	Mnaasged	\$39 -47,000.	Open til filled

Copies of Job Descriptions can be viewed at the Training and Employment Centre. Additional listings will be at the training centre as they become available.

Things of Interest:

- **Students – Summer Employment:**

I have attached a listing of possible summer employment opportunities available through the Municipality of Chatham-Kent. Please keep check their web site for more listings of possible jobs for the summer.

- **Apprenticeship:**

Have you ever considered a career using the apprenticeship program? Attached you will find some information as to how this program works and maybe this is something you would consider pursuing.

- **Gateway Casino Update:**

Recently met with Gateway Casino Representative to get update on employment opportunities which may become available once the new site has opened in Chatham. Opening will happen in the Fall of 2019 and hope to have between 100 and 150 new jobs available in various departments within the Casino. Positions will be required for the following Departments:

Player Services
Security Department
Match Public House Eatery
The Buffet
Cage and Coin Department
Slot Department
Table Games
Facility Management
Administration and Management
Shipper/Receivers

All of these Departments will also require supervisors and managers. Gateway will begin having Job Fairs starting as early as March of 2019. Will keep you informed as we receive more information.

**HAVE A SAFE AND HAPPY HOLIDAY
SEASON**

The Municipality of Chatham-Kent Preparing for 2019 Summer Students

Below is a list of our summer student positions. Each application requires an application form and a **resume**. The application can be found in each job ad under **student jobs** under **municipal jobs** at www.chatham-kent.ca. Both the application forms and resumes should be detailed and include each employer's name, job titles, length in each job, and a bullet list of duties in each job. Include volunteer opportunities, involvement in sports and school, etc. Please note that not all positions will be posted for the summer of 2019.

Job Title	Education / Job Description
Accounts Processing Assistant Student (Payable or Receivable)	Responsible for processing payments in the Accounts Payable and/or Accounts Receivable areas. Because of the responsibilities of this position, preference will be given to students currently enrolled in a post-secondary financial/mathematical program ; previous cash handling experience Regular police check required.
Aquatic Lifeguard/Instructor Student (including call-in)	Provide instruction of swimming lessons, aqua fitness and lifeguard open swims. Because of the responsibilities of this position, preference will be given to those students in grade 10 and above . Current certification in: <ul style="list-style-type: none"> ○ NLS ○ Canadian Red Cross Water Safety Instructor ○ Standard First Aid/CPR (WSIB approved) ○ HIGH FIVE PHCD, Certification an asset: <ul style="list-style-type: none"> ○ Lifesaving Society Instructors ○ Red Cross Babysitter Facilitator ○ CALA or Water Art ○ LSSC Examiners Driver's license and vehicle or transportation to pools required Vulnerable Sector police check required
Aquatic Supervisor Student	Because of the responsibilities of this position, preference will be given to those students in their final year of high school or enrolled in post-secondary education , and possess one to two years of experience at a pool setting and who have shown initiative in taking a lead role at the pool Current certification required: <ul style="list-style-type: none"> ○ NLS (Nationals) ○ Canadian Red Cross Water Safety Instructor ○ Standard First Aid/CPR (WSIB Recognized) ○ HIGH FIVE PHCD Certification an asset <ul style="list-style-type: none"> ○ Lifesaving Society Instructors ○ Red Cross Babysitter Facilitator ○ LSSC Examiner Additional aquatic certifications an asset <ul style="list-style-type: none"> ○ CALA, Water Art ○ Canadian Red Cross First Aid Trainer ○ NLS Instructor Trainer ○ Canadian Red Cross WSI Instructor Trainer Driver's license and vehicle or transportation to pools required Vulnerable Sector police check required
Auto Technician Student (Chatham and Wallaceburg)	Will assist technicians with all day to day job activities, very similar to a truck and coach apprenticeship Because of the responsibilities of this position, preference will be given to students with the following: possess basic skills in automotive repairs; have taken high school Automotive Repair courses Requires a G2 or higher driver's license (see note (1) below)

Job Title	Education / Job Description
Boat Dock Maintenance (Chatham and Wallaceburg)	Assist staff with improving and beautifying the downtown boat dock areas. Because of the responsibilities of this position, preference will be given to students currently in grade 12 or higher ; current enrolment in a post-secondary Marketing and Tourism program would be an asset. Preference to students with experience working at a marina or boating facility, maintenance experience in a business environment (cleaning washrooms and showers, weeding, painting, collection of garbage etc.) Requires a G2 or higher driver's license (see note (1) below)
Building Assistant Student	Provides customer and clerical support to building development services. Because of the responsibilities of this position, preference will be given to students currently enrolled in a post-secondary institution , and experience working in an office environment
Camp Leader Student (including call-in)	Responsible for delivering a high quality summer children's camp programming to registered participants; required to actively supervise all program activities including lunch. Because of the responsibilities of this position, preference will be given to those enrolled in secondary or post-secondary education (preference given to those with a career interest in working in recreation or child/youth environment), and experience working with children between the ages of 4 and 12 ; because of the responsibilities of the program for leaders, applicants must be 16 years of age or older to apply . Certifications: <ul style="list-style-type: none"> o current certification in Standard First Aid/CPR (WSIB approved) o certified with the High Five Principles of Healthy Child Development (will offer training) Driver's license and vehicle or transportation to parks required Vulnerable Sector police check required
Camp Team Leader Student	Responsible for planning, implementing and evaluating a high quality summer children's camp programming for registered participants; required to actively supervise all program activities including lunch. Because of the responsibilities of this position, preference will be given to those enrolled in first year or above in post-secondary education (preferably in a recreation or child and youth related program), and one or more years of experience in field with program planning; because of the responsibilities of the program for Camp Team Leaders, applicants must be 16 years of age or older to apply . Certifications: <ul style="list-style-type: none"> o current certification in Standard First Aid/CPR (WSIB approved) o certified with the High Five Principles of Healthy Child Development (will offer training) Driver's license and vehicle or transportation to parks required Vulnerable Sector police check required
Cemeteries Student	Works closely with municipal staff to maintain the horticultural and aesthetic aspects of the cemetery grounds, assist with cleaning in mausoleums and chapels and any overall general maintenance as required. Because of the responsibilities of this position, preference will be given to students currently enrolled in a post-secondary program ; preference to candidates pursuing a career in parks, horticulture, landscape design, or landscape architecture; to students who possess previous cemetery and/or ground maintenance experience (weeding, mulching, maintaining flowerbeds, cleaning washrooms, removing garbage, painting, etc.); experience with garden tools and small equipment (tractors, loaders, etc.); experience with/knowledge of (including identifying and caring of) annual and perennial plants, weeds, shrubs Certifications/memberships/licenses: <ul style="list-style-type: none"> o A current First Aid/CPR certificate is required Requires a G2 or higher driver's license (see note (1) below).
Child Care & Early Years Assistant Student	Will interact with clients requesting information on services offered through the Municipality of Chatham-Kent Children's Services (eg. A.L.L. for Kids program, Childcare Subsidy). Because of the responsibilities of this position, preference will be given to students currently enrolled in a related post-secondary university program , including Child Studies, Social Work, Psychology, Sociology (other related subjects will be considered); possess experience working in an office environment utilizing computer programs Driver's license and vehicle Vulnerable Sector police check required

Job Title	Education / Job Description
Civil/Environmental Engineering Student (PUC)	<p>Will be assisting staff in the Facilities & Systems division of the PUC (complex water & wastewater engineering assignments involving the administration and project management of several facility construction projects; for keeping historical records of water and wastewater projects and providing this information to internal and external clients.) Students are required to be currently enrolled in a post-secondary institution in a Civil or Environmental Engineering program.</p> <p>Requires a G2 or higher driver's license (see note (1) below).</p>
CK Horticulture Maintenance Student (Chatham Parks and Recreation Facilities)	<p>Maintains the horticultural aspects and overall tidiness of their assigned community's public spaces, downtown corridors, and parks. Preference will be given to students currently enrolled in a post-secondary program; possess experience with/knowledge of (including identifying and caring of) annual and perennial plants, weeds, shrubs; possess experience using and working knowledge of garden tools and small equipment; possess experience in horticultural maintenance</p> <p>Requires a G2 or higher driver's license (see note (1) below)</p>
Clerical Assistant Student (Housing)	<p>Will provide general reception duties and clerical support. Preference will be given to students who are currently enrolled in a post-secondary university school program, specifically Social Work, Psychology, Sociology or Business Administration; possess administrative/clerical experience in an office environment (including receptionist experience); experience working with families in need of assistance</p> <p>Vulnerable Sector police check required</p>
Clerical/Case Aide Student (Social Services)	<p>Provide assistance to Casework and Clerical staff as they deliver services to Ontario Works participants; assist with monthly cheque production, employment workshops and special projects. Because of the responsibilities of this position, preference will be given to students enrolled in a post-secondary university school program, specifically Social Work, Psychology, Sociology (or other related program)</p> <p>Driver's license and vehicle</p>
Community Promotions Assistant Student	<p>Provide marketing assistance and clerical support to the Canada Learning Bond Campaign. Because of the responsibilities of this position, preference will be given to students who are currently enrolled in a post-secondary university school program, specifically Business Administration or Media/Communications.</p> <p>Driver's license and vehicle</p> <p>Vulnerable Sector police check required</p>
Coordinator Horticulture Student	<p>Coordinates the horticultural activities within Wallaceburg by working closely with municipal staff, volunteers, and the business community. Because of the responsibilities of this position, preference will be given to students currently enrolled in a post-secondary program; students who possess experience as a team leader, experience with/ knowledge of (including identifying and caring of) annual and perennial plants, weeds, shrubs, experience using and working knowledge of garden tools and small equipment</p> <p>Certifications/memberships/licenses:</p> <ul style="list-style-type: none"> ○ A current First Aid/CPR certificate is required <p>Requires a G2 or higher driver's license (see note (1) below)</p> <p>Vulnerable Sector police check required</p>
CSR Student(Customer Service)	<p>Delivers high quality customer service and one-stop access to services and information connecting the entire community. Because of the responsibilities of this program, preference will be given to students currently in a post-secondary program, previous customer service experience, previous call centre experience, cash handling experience</p> <p>Driver's license and vehicle</p> <p>Regular police check required</p>
Downtown Core Maintenance Student (Chatham Parks)	<p>Responsible for maintaining parks and open space areas in a clean, neat and safe environment for the enjoyment of the community and visitors. Preference will be given to those grade 12 or above; preference will be given to students who possess an interest in pursuing a career in parks, recreation or sports management and enjoy working outdoors and with the public; grounds keeping/grounds maintenance experience use of farm type equipment (large tractors, rototillers, weed eaters, etc.)</p> <p>Requires a G2 or higher driver's license (see note (1) below)</p>

Job Title	Education / Job Description
Engineering & Transportation Student	<p>Will assist the department's technical staff with varying types of engineering and transportation related assignments. Because of the responsibilities of this position, preference will be given to students enrolled in their second or third year of a Civil Engineering or Transportation Engineering Program; student with experience in AutoCAD and ESRI ArcView. Student engineering experience in the following areas would be an asset: surveying, estimating small projects, field inspection, civil CAD drawing, working with GIS system, updating databases, project management</p> <p>Requires a G2 or higher driver's license (see note (1) below) (may be required to drive own vehicle)</p>
GIS Student	<p>Will support the work of the Geographic Information Systems team in the municipality; will utilize advanced tools in ArcGIS in order to perform cartographic, analytical, field data collection and administrative GIS work. Because of the responsibilities of this position, preference will be given to students currently enrolled in a post-secondary institution in a GIS related program</p> <p>Requires a G2 or higher driver's license (see note (1) below)</p> <p>Enhanced regular police check required</p>
Historical Interpreter Student (Milner and Ridge House museums)	<p>Primary responsibility will be to provide costumed interpretation of a restored heritage home. In addition, the student will plan and conduct heritage-based programming, assist in volunteer development, assist the curator with minor collections management tasks, and exhibition development and installation. Because of the responsibilities of this position, preference will be given to candidates currently enrolled in a post-secondary history program or a related field (i.e. education, social sciences, etc.); possess customer service experience, specifically in a museum or historical interpretation environment; possess previous experience with planning and conducting public programs</p> <p>Certifications/memberships/licenses:</p> <ul style="list-style-type: none"> o A current First Aid/CPR certificate an asset <p>Driver's license and vehicle</p> <p>Vulnerable Sector police check required</p>
Housekeeping Aide Student	<p>Perform duties at Riverview Gardens to maintain a clean and orderly condition and provide a safe and pleasant environment for residents, staff and visitors. Because of the responsibilities of this position, preference will be given to those students currently enrolled in a post-secondary program; possess healthcare experience, preferably in a long term care facility; possess housekeeping experience, preferably in a health care facility.</p> <p>Vulnerable Sector police check required</p>
IT Service Tech Student	<p>Primarily responsible for the day-to-day operations and support of the IT Service Desk. Because of the responsibilities of this position, preference will be given to students currently enrolled in an Information Technology or Computer Science post-secondary program; experience with Windows 7 installation and configuring desktop computers; experience with connecting computers to a local area network</p> <p>Requires a G2 or higher driver's license (see note (1) below)</p> <p>Enhanced regular police check required</p>
Jr. Recreation Student - Aquatics	<p>Responsible for assisting aquatic staff in their daily operations. Because of the responsibilities of this position, students must be 16 years of age or older.</p> <p>Certifications:</p> <ul style="list-style-type: none"> o Standard First Aid/CPR (WSIB approved) o Certified with the High Five Principles of Healthy Child Development (will offer training) o Bronze Medallion/Cross an asset <p>Vulnerable Sector police check required</p>
Jr. Recreation Student - Camps	<p>Responsible for assisting camp staff in their daily operations. Because of the responsibilities of this position, students must be 16 years of age or older</p> <p>Certifications:</p> <ul style="list-style-type: none"> o Standard First Aid/CPR (WSIB approved) o Certified with the High Five Principles of Healthy Child Development (will offer training) <p>Vulnerable Sector police check required</p>

Job Title	Education / Job Description
Laundry Aide Student	<p>Responsible for maintaining a sufficient supply of clean linens/clothing to meet the needs of the Home and its residents and to comply with Ministry requirements. Because of the responsibilities of this position, preference will be given to those students currently enrolled in a post-secondary program; possess healthcare experience, preferably in a long term care facility; possess laundry experience, preferably in a health care facility</p> <p>Vulnerable Sector police check required</p>
Licensing Assistant	<p>Provides customer and clerical support to licensing services</p> <p>Because of the responsibilities of this position, preference will be given to students currently enrolled in a post-secondary institution; excellent customer service experience in an office/business environment, with good people skills on the telephone and in person; experience working in an office environment</p>
Museum Summer Program Assistant Student	<p>Will provide a historically based summer program for children aged 5 to 10 years. Because of the responsibilities of this position, preference will be given to students currently enrolled in a post-secondary history or museum studies related program; to student who possess experience working with children, especially ages 5 to 10; related teaching or instructional experience with children 5 to 10, specifically with related crafts and activities, and providing safety and welfare for children</p> <p>Certifications/memberships/licenses:</p> <ul style="list-style-type: none"> o A current First Aid/CPR certificate an asset <p>Vulnerable Sector police check required</p>
Office Assistant Student (Engineering & Transportation)	<p>Will assist in all areas of the Engineering and Transportation division including Engineering, Traffic and Transit in terms of records management and general office duties. Ideal student will currently be enrolled in a post-secondary program, preferably in a related Office Administration or Business program.</p>
Office Assistant Student (Fire)	<p>Will assist in all areas of the Fire and EMS Department including Administration, Fire Prevention, Public Education, Training, Emergency Management and Emergency Medical Services. Because of the responsibilities of this position, preference will be given to students currently enrolled in a post-secondary program, preferably in a related program; customer service experience in an office environment; experience working in an related office environment position that included utilizing computer programs, data entry, working with large databases, records/file management</p>
Office Assistant Student (Public Works)	<p>Will perform a number of administrative tasks to achieve outcomes required by the Director/Manager/Supervisor, as well as provide project support for managers/supervisors and/or staff members. Ideal student will currently be enrolled in a post-secondary program, preferably in a related program</p> <p>Driver's license and vehicle preferred.</p>
Parks Maintenance Student (Recreation Programs)	<p>Will assist staff with maintaining local parks and community events. Because of the responsibilities required, preference will be given to those students that are pursuing a career in parks, recreation or sports management; preference given to students with previous ground maintenance experience (taking care of weeds, removing garbage, flowerbeds, painting, cleaning washrooms, etc.); experience driving tractors; experience proving customer service (in person, providing information, etc.)</p> <p>Requires a G2 or higher driver's license (see note (1) below)</p>
Parks Maintenance Student (Chatham Parks & Horticulture)	<p>Responsible for maintaining flowerbeds, boxes and baskets by watering, weeding, edging and general upkeep throughout the community of Chatham. Because of the responsibilities of this position, preference will be given to students currently enrolled in a post-secondary program; to students who possess experience using and working knowledge of garden tools and small equipment; experience with/ knowledge of (including identifying and caring of) annual and perennial plants, weeds, shrubs; previous grounds keeping/landscape and garden maintenance experience (taking care of weeds; edging turf/grass along flowerbeds; pruning, raking, gathering,</p> <p>Requires a G2 or higher driver's license (see note (1) below)</p>
PSW Student	<p>Assist residents with activities of daily living; this includes assisting with meals, baths, personal hygiene and dressing, transfers. Requires the student to currently be a student in a post-secondary RN or RPN program. Student placement experience in a similar position would be an asset; knowledge of/experience with RAI-MDS charting and PCC (PointClickCare) an asset.</p> <p>Vulnerable Sector police check required</p>

Job Title	Education / Job Description
PUC Operation Assistant (various plants)	Will assist with general operational duties and routine maintenance of plant and plant equipment. Post-secondary education in Environmental program related to water and wastewater plant operations ; student must have taken related courses such as Chemistry, Mathematics, Laboratory testing and Environmental Studies Certifications: <ul style="list-style-type: none"> • Operator in Training (OIT) certification, water and/or wastewater asset Requires a G2 or higher driver's license (see note (1) below)
Recreation/Restorative Aide Student	Provide residents with quality recreational and restorative programs, in a positive and creative manner. Because of the responsibilities of this position, students must be currently enrolled in or have completed a post-secondary diploma or degree program in Leisure Studies, Therapeutic Recreation or Kinesiology Certifications: <ul style="list-style-type: none"> ○ Successful completion of the Safe Food Handling Certificate (Public Health) Vulnerable Sector police check required
Roads Maintenance Assistant Student	Assist the Public Works division with various roads maintenance within the Municipality of Chatham-Kent. Because of the responsibilities of this position, preference will be given to students with lawn maintenance experience, including grass mowing, etc., general maintenance experience, including painting, general clean up, etc., working knowledge of small equipment. Requires a G2 or higher driver's license (see note (1) below)
Special Populations Assistant Student	Involves program fieldwork throughout the Municipality; responsible for planning, implementing and evaluating a high quality summer camp for individuals with disabilities; required to actively supervise all program activities including lunch. Enrolled in high school and/or currently enrolled in a post-secondary diploma program in the field of working with individuals with disabilities. Certifications: <ul style="list-style-type: none"> ○ certified with High Five Principles of Healthy Child Development ○ current certification in Standard First Aid/CPR Driver's license and vehicle Vulnerable Sector police check required
Student Public Health Inspector	Will apply preventive and public health knowledge, techniques, and skills to reduce the incidence of communicable diseases, occupational illnesses, food-borne disease, and health hazards in the public in accordance with Ministry of Health Ontario Public Health Standards, associated Ministry Protocols and Guidelines, the Health Protection and Promotion Act and its Regulations, and any other pertinent legislation. To be eligible for this position student must be enrolled in a CIPHI approved Environmental Health Program. Note: if you are interested in this position in the future, the Environmental Health Program can be found at the following schools: Ryerson University in Ontario; Cape Breton University in Nova Scotia; British Columbia Institute of Technology; Concordia University in Alberta; and First Nations University of Canada in Saskatchewan. Certifications/memberships/licenses: <ul style="list-style-type: none"> • Member of the Canadian Institute of Public Health Inspectors (CIPHI) or eligible to apply for membership Requires a G2 or higher driver's license (see note (1) below). May be required to drive own vehicle) Vulnerable sector police check required
Summer Reading Program Student	Assist with the implementation of children's Summer Reading Club programs; this includes assisting with the distribution of promotional material, displaying resources and promotional materials, registration of participants, assisting with the preparation of programs, conducting programs at community branches, gathering programming statistics. Because of the responsibilities of this position, preference will be given to candidates with secondary school, community college or university students are invited to apply; preference will be given to students currently enrolled in a library, education or childcare program, or have a desire to pursue an education in these areas. Driver's license and vehicle Vulnerable Sector police check required

Job Title	Education / Job Description
Tourism Assistant Student	<p>Will assist tourism staff with regular duties, such as the development and distribution of promotional materials and visitor information, the preparation of social media posts, and the collection and analysis of tourism industry and visitor data. Must be a full-time student enrolled in a secondary or post-secondary institution. Should have an interest in the tourism and hospitality industry. The ability to speak and write in French an asset.</p> <p>Certifications:</p> <ul style="list-style-type: none"> o current certification in Standard First Aid/CPR <p>Driver's license and vehicle</p>
Web Developer Administrator Student	<p>Will support the work of the Web Services team in the municipality; will program and administer custom applications for internal and external customers as well as utilize SharePoint to manage internal and external web services. Currently enrolled in a Community college diploma or certificate (or university degree) in the area of information technology, computer technology, internet technology, software development</p> <p>Requires a G2 or higher driver's license (see note (1) below)</p> <p>Enhanced regular police check required</p>

Note (1):

Because of the responsibilities, this position requires the successful candidate to have a valid Ontario driver's licence (minimum class G2); a driver's abstract will be conducted by the Municipality of Chatham-Kent. An acceptable driver's abstract will: be an original document and current (within the previous thirty (30) days); have no more than four (4) demerit points; have no more than two (2) convictions for the same offence; have no criminal code convictions; have no 'non-medical or administrative' license suspension in the preceding three (3) years.



STARTING JAN 16, 2019
WEDNESDAYS 9:30 – 1:00 PM

MEET WITH CHATHAM GOODWILL CAREER CENTRE STAFF

**Delaware Nation Employment & Training Centre
in Partnership with the Goodwill Career Centre**

Register and work with Kim to explore your career goals, get assistance with your resume and improve those interview skills! And so much more! Just Drop In No Appointment Necessary

GOODWILL
CAREER CENTRE



**EMPLOYMENT
ONTARIO**

Your job is out there. We'll help you find it.

This *Employment Ontario* program is funded in part by the Government of Canada and the Government of Ontario.

**How Can We
Help?**

**Career
Exploration**

**Resume and
Interview**

**Discover the
Hidden Job
Market**

**Connect with
Prospective
Employers**

Delaware Nation Training
and Employment Centre

14763 School House Line

Thamesville ON N0P 2K0

519-692-4175

APPRENTICESHIP



What is apprenticeship?

An apprenticeship is a mix of on-the-job and in-school (classroom) training that gets individuals ready for employment in a skilled trade. In Ontario, there are more than **150 skilled trades** in four areas:

1. **Construction**
2. **Motive Power**
3. **Industrial/Manufacturing**
4. **Service**

During your time as an apprentice, you will receive on-the-job training while you're working with a qualified journeyman in the trade.

On average, most apprenticeship training (85–90%) happens in the workplace. The rest of the training is in a classroom at colleges and union- or employer-sponsored training centres.

The length of time needed to complete an apprenticeship is different for each trade. However, it usually takes between **two and five years** to gain the required skills.

Why become an apprentice?

There are many benefits to working in the skilled trades. There is a high demand in Ontario for skilled workers.

One reason to become an apprentice is that it lets you learn new skills that can help you have a high-quality and well-paying career.

Another reason to choose an apprenticeship is that you will be paid during your training.

There are also government grants and incentives – from federal and provincial governments – to help apprentices become high-quality journeymen. For example, the provincial government covers about 80% of in-school training costs.

Some apprenticeships include:

Construction: electrician, plumber, carpenter, sheet metal worker, steamfitter

Motive Power: truck and coach, automotive service technician, auto body and collision damage repairer

Industrial/Manufacturing: welder, machinist, metal fabricator, cabinetmaker, tool and die maker

Service: hairstylist, child and youth worker, cook, horticultural technician, arborist

AND MANY MORE!



How do I begin an apprenticeship?

1) Confirm you qualify

Before you apply for an apprenticeship, make sure you qualify. You must:

- be at least 16 years of age
- have legal permission to work in Canada (e.g. have a valid social insurance number)
- meet the educational requirements for your chosen trade
- have a sponsor in Ontario

2) Find a sponsor

You must have a sponsor – usually an employer – who has agreed to give you apprenticeship training in the trade you have chosen. You should apply directly to:

- an employer,
- a union, or
- an industry association

If you need help finding a sponsor, contact Employment Ontario for assistance:
ontario.ca/employmentontario

3) Complete an application

Go to ontario.ca/apprenticeship and click on the “How to become an apprentice” link to access the apprenticeship application. Complete the application for apprenticeship training online or contact your local Employment Ontario apprenticeship office for information on how to access and submit this application.

Your local apprenticeship office will review your application. They will contact your sponsor to discuss next steps about registering in the apprenticeship program by signing a Training Agreement.



4) Sign your Training Agreement

Your sponsor will send you your Training Agreement. After you have signed it and returned it to your local apprenticeship office, it will be registered with the Ministry of Training, Colleges and Universities. After you are registered, you must apply for membership to the Ontario College of Trades (OCOT).

Trade certification

Some skilled trades require a Certificate of Qualification. This is a document showing that the person has passed their certification exam in their trade.

To write a certification exam, a worker must have completed an apprenticeship program in their trade, or be able to prove that they have experience equivalent to an apprenticeship program.

If you have previous trade experience and have not completed an apprenticeship program in Ontario, you may contact the Ontario College of Trades at **1-855-299-0028** for information about their Trade Equivalency Assessment application or visit collegeoftrades.ca/trade-assessment.

Other pathways to apprenticeship

You may also be interested in:

- Pre-apprenticeship programs
- Ontario Youth Apprenticeship Program
- Co-op Diploma Apprenticeship Program

Contact us for details!

For more information

Visit ontario.ca/apprenticeship or your local Employment Ontario apprenticeship office

Phone: **1-800-387-5656**

Email: ContactEO@ontario.ca

CAREER OPPORTUNITY!

Are You Interested in Becoming a *Firefighter?*



Delaware Nation EMPLOYMENT & TRAINING is taking names and resumes of Band Members interested in a great training opportunity. If you are interested please contact Arnette Timothy at (519-692-4175)

Space is Limited!

- **This 10-week training program certifies in Firefighter 1&2**
 - **Classes start February 18, 2019**
 - **Hosted by Oneida Nation of the Thames**
 - **Must Qualify for ASETS Funding**

General Information:

Rules for Keeping a Dead Wild Animal

There are rules for keeping a dead wild animal that a person has found, bought, imported, received as a gift, possessed before its death or killed to protect property. This also includes any animal found dead on a provincial road or highway that would be considered roadkill.

The Law

In general, a person can keep a dead wild animal or bird they have found or have been given but in some cases they need to register it with the MNRF in order to keep it. This rule applies to certain animals such as:

- Large mammals (e.g., deer, moose, black bear)
- Raptors (birds of prey e.g., eagle, hawk, falcon, kestrel, owl)
- Furbearing mammals (e.g., coyote)

For information about keeping dead migratory birds (ducks, geese, swans, cranes, woodcock) they will need to contact the Canadian Wildlife Service at 1-800-668-6767 or via email at ec.enviroinfo.ec@canada.ca

Registration

A person isn't always required to register the possession. The process depends on:

- The type of wild animal
- How it was acquired

If a person needs to register they must register for what is called a **Notice of Possession** – this allows the person to keep the dead wild animal for personal use. They **must** keep the **Confirmation of Registration** they receive from the MNRF for as long as the animal is in their possession.

Source law

This is a summary of the provincial laws. You can find a complete set of rules related to this activity in:

- *Fish and Wildlife Conservation Act, 1997*
- Ontario Regulation 666/98 (possession, buying and selling of wildlife)
- *Endangered Species Act, 2007*

Please note that it is against the law to sell dead wild animals under a Notice of Possession.

Species at Risk

Special rules apply for endangered or threatened species. You can only keep endangered or threatened species under very limited circumstances (e.g., for scientific and education purposes). Endangered or threatened species are listed on the Species at Risk in Ontario (SARO) list. Please contact a local Ministry of Natural Resources Forestry (MNR) district office for more information about the rules. In the immediate area, a person can contact the MNR Aylmer District Office at (519) 773-9241.

When you are required to register

Large mammals

This group includes:

- Black bear
- White-tailed deer
- Moose
- American elk
- Woodland caribou

Additional rules may apply to Woodland caribou (forest-dwelling boreal populations) under the Endangered Species Act.

Yes, you need to register a large mammal.

If you:

- Find the wild animal dead (e.g., roadkill)
- Are a landowner or wildlife agent protecting property who has lawfully killed a black bear in protection of property

No, you don't need to register a large mammal.

If you:

- Lawfully killed it (e.g., with the appropriate hunting licence)
- Receive it as a gift from someone who lawfully killed it
- Lawfully possessed it before its death (e.g., in a licensed zoo)
- Are a taxidermist or butcher possessing it in the course of your business

What's a wildlife agent?

An agent is any person who is acting on your behalf to help control wildlife and protect property. To be an agent, a person must meet at least one of the following criteria:

- have a valid H1 Outdoors Card only to harass or kill wildlife but not to capture wildlife
- have a valid trapping licence
- be employed to control wildlife by a municipality
- be an Ontario Society for the Prevention of Cruelty to Animals (OSPCA) agent or employee
- be your immediate family member

- be a person that runs a wildlife removal business, but only to capture and release (not kill) the problem wild animals
- be authorized by the Ministry of Natural Resources and Forestry

Raptors (birds of prey)

This group includes:

- Bald eagle
- Peregrine falcon
- Northern goshawk
- Golden eagle
- Gyrfalcon
- Northern harrier
- American kestrel
- American swallow-tailed kite
- Merlin
- Osprey
- Turkey vulture
- certain hawks (broad-winged, Cooper's, red-shouldered, red-tailed, rough-legged, and sharp-shinned)
- certain owls (barn, barred, boreal, burrowing, eastern screech, great gray, great horned, long-eared, northern hawk, northern saw-whet, short-eared, and snowy)

Additional rules may apply to golden eagle and barn owl under the Endangered Species Act.

Yes, you need to register a raptor.

If you:

- Find it dead (e.g., roadkill)
- Are a landowner or wildlife agent who has lawfully killed it protecting property
- Receive it as a gift

No, you don't need to register a raptor.

If you:

- Receive it as a gift from a person who lawfully killed it
- Lawfully possessed it before its death (e.g., in a licensed zoo)
- Are a taxidermist possessing it in the course of your business

Furbearing mammals (and their pelts)

This group includes:

- American badger
- Beaver
- Bobcat
- Coyote
- Fisher
- Fox (Arctic, gray, red)
- Lynx

- Marten
- Mink
- Muskrat
- Opossum
- Otter
- Polar bear
- Raccoon
- Red squirrel
- Striped skunk
- Weasel (least, long-tailed, short-tailed or ermine)
- Wolf
- Wolverine

Additional rules may apply under the Endangered Species Act to American badger, gray fox, polar bear and wolverine that originate from Ontario.

Yes, you need to register a furbearing mammal.

If you:

- Find it dead (e.g., roadkill)
- Are a landowner or wildlife agent who has lawfully killed it protecting property
- Buy or otherwise acquire or import the pelt of a furbearing mammal, or the carcass including the pelt, for your own personal use

No, you don't need to register a furbearing mammal.

If you:

- Lawfully killed it (e.g., if you are a licensed trapper or small game hunter)
- Lawfully possessed it before its death (e.g., in a licensed zoo)
- Are a taxidermist or butcher possessing it in the course of your business

How to register for a Notice of Possession:

Step 1: Sign in or create a ONE-key ID

Step 2: Create a Natural Resources Registry profile

- For individuals
- For business

Step 3: Register a Notice of Possession

- Select **My Services** from the main menu
- Click on **Create New Registration**
- Select **Notice of Possession** from the registry options
- Complete the required information
- Submit the registration

Step 4: Keep your confirmation

- You will receive an official Confirmation of Registration by email

- Keep a copy as proof of registration
- Registration is free

Register by mail:

Step 1: Download the Notice of Possession Form

Step 2: Mail the completed form to:

Registry and Approval Services Centre
Ministry of Natural Resources and Forestry
300 Water Street
Peterborough ON K9J 8M5

Step 3: You'll receive your Confirmation of Registration within 15 business days.

Buy, sell or give wildlife

In most cases, you **cannot buy or sell game wildlife** or specially protected wildlife, whether alive or dead, without permission.

Some rare exceptions exist (e.g., selling a pelt as a licensed trapper).

For more information, please contact a local MNRF district office.

Giving as a gift

You can give a dead wild animal as a gift, if you legally acquired it, though you may need to register it first.

Any of this information can be found online at www.ontario.ca

18050 Rondeau Park Rd., Morpeth, Ontario, N0P 1X0
P: 519-674-1760 C: 519-360-6000 W: OntarioParks.com



Ministry of Environment, Conservation and Parks

Please note: As part of providing accessible customer service, please let me know if you have any accommodation needs or require communication supports or alternate formats.