

## EELŪNAAPÉEWI LAHKÉEWIIT JOB POSTING

### After Hours Worker 2 positions Job Description



#### Job Summary

#### Location:

Eelūnaapéewi Lahkéewiit  
Child & Family Services  
22359 Austin Line  
R.R. #3  
Bothwell, Ontario  
NOP 2K0

#### Term:

Full-time  
35 hour per week  
Flexible hours will be  
required

#### Salary: TBD

#### Closing Date:

Until Position is Filled

#### **SUMMARY OF DUTIES:**

To represent the Eelūnaapéewi Lahkéewiit in matters related to Child Protection as identified in Provincial, territorial, federal and other countries legislation.

The Representative will serve as primary contact afterhours for Child Welfare agencies to conduct their business both on and off reserve as required.

The Representative will ensure best interests of all are considered in accordance with Eelūnaapéewi Lahkéewiit culture, heritage and traditions.

#### **SUPERVISION:**

For daily operations of the program, worker will be under the direct supervision of the Site Supervisor/ Child Advocate.

#### **RESPONSIBILITIES (INCLUDED BUT NOT BE LIMITED TO):**

- Ensure child welfare agencies are accompanied and consultations are completed and adhered to regarding afterhours calls.
- Afterhour's worker will be required to answer calls after office closure and participate as necessary on the phone or via zoom.
- Complete case notes and forward to Band Representative for follow up the next day.
- Liaison with other services/ programs to arrange for needs of clients and to prepare Eelūnaapéewi Lahkéewiit based plans as required that will ensure the client's connection to community.
- Advocacy and promotion of Eelūnaapéewi Lahkéewiit family values and community services.
- Research and maintain up to date knowledge with Provincial, Federal and other countries legislation, case law, criminal, family court, privacy as well as other Nations Family Wellbeing laws.
- Record and maintain necessary stats and make recommendations for program improvements and accountability.
- Maintain accurate records including case notes and a filing system.
- Engage with families and community to build a positive working relationship
  - Recognize and understand the historical impact of colonization and the associated trauma on individuals, families, communities and Nations.
  - Engage in facilitation and promotion of Customary Care homes.
  - Establish and maintain an active working relationship with all Child & Family Service Agencies and other First Nation Band Representative/ Child Advocates.
  - Participate in personal and professional activities including creating a plan for self-care and participate in staff training, meetings and community events.



**QUALIFICATIONS:**

- Post Secondary Diploma in Social work, Social Science or related field
- Minimum 2 years experience working in the Social Service Field
- Knowledge of Child Youth and Family Services Act and C-92, Federal legislation, as well as other related laws and acts associated with field.
- Knowledge of court proceeding involving Indigenous Children and Family Matters
- Knowledge of Customary Care
- Willing to work flexible hours and travel with minimal notice
- Proficiency in MS Office applications, various software and intranet
- Must provide valid license and own a vehicle, willingness to obtain necessary insurance and necessary liability.
- Excellent written and oral communication including public speaking.
- Crisis intervention, negotiation and ability to work in stressful situations
- Strong demonstration of negotiation skills and advocacy
- Knowledge of community services and cultural practice.
- Excellent written and oral communication including public speaking.
- Excellent interpersonal skills
- Successful candidate must submit Criminal Record - Vulnerable Sector Check.

**Terms of Position:**

**Employment Term:** Full-time, 35 hours per week, One year Contract.

**Salary:** Commensurate with qualifications and/or experience

**Hours of Work:** Daily from 8:30 am to 4:30 pm (flexible hours required)

**CLOSING DATE FOR APPLICATIONS:**

Interested candidates, please submit a **Cover Letter, Résumé and three (3) References:**

- Two (2) work related and one (1) character

Eelūnaapéewi Lahkéewiit (Delaware Nation) Administration Office  
14760 School House Line,  
R. R. #3 Thamesville, Ontario  
N0P 2K0

**Marked:** **CONFIDENTIAL – “After Hours Worker”**

**Deadline:** **Until Position is Filled.**

*Pursuant to Section 16(1) of the Canadian Human Rights Act, Eelūnaapéewi Lahkéewiit gives preference to First Nation applications.*

*While we sincerely appreciate all applications, only those candidates selected for interview will be contacted.*

*Please note the selected candidate will be required to submit a current CPIC/Vulnerable Sector Search and consent to a background reference check.*

