



# Tel̥naapéewi Lahkéewiit

*Wiingu-néewEénda-Lunaapeewáhkiing - Welcome to the land of the Delaware's*

## hello 2024

*thank you*

Many Thanks to everybody who brought goodies to my house and during Xmas. It was super!

Happy New Year to all in 2024!

Gloria Stonefish

### January Morn



"Bare braches of each tree  
 On this chilly January morn  
 Look so cold so forlorn,  
 Gray skies dip ever so low  
 Left from yesterday's  
 Dusting of snow.  
 Yet in the heart of each tree  
 Waiting for each who wait  
 To see new life as warm sun  
 And breeze will blow,  
 Like magic, unlock springs  
 Sap to flow, buds, new leaves,  
 Then blooms will grow

N. Hartmann

How Many days until SPRING?

69 days

**News Items Due: Monday, January 22nd, 2024 by 4:00 PM**  
**Next Publication Distributed: Wednesday January 24th, 2024**



# MORAVIANTOWN UNITED CHURCH

***Rev. Joan Golden, Pastor can be reached at 519-495-9383***

***Rev. Phil Schuyler, Volunteer Associate Minister can be reached at 519-245-5436***

**Sunday, January 14<sup>th</sup> @ 9:30**      Worship Service Celebrating  
the Baptism of Jesus Sunday

**Monday, January 15<sup>th</sup> @ 10:00 a.m. – 3:00 p.m.**      Drop-in time for  
conversation, coffee, tea, snacks and lunch at 12:00 noon. A quilt is set up if you  
wish to quilt or bring a craft that you are working on. Everyone is welcome

**Sunday, January 21 @ 9:30**      Worship Service – the call of Samuel

**Monday, January 22<sup>nd</sup> @ 10:00 a.m. – 3:00 p.m.**      Drop-in time for  
conversation, coffee, tea, snacks and lunch at 12:00 noon. A quilt is set up if you  
wish to quilt or bring a craft that you are working on. Everyone is welcome

**Sunday, January 28<sup>th</sup> @ 9:30**      **Worship Service**

**Monday, January 29<sup>th</sup> @ 10:00 a.m. – 3:00 p.m.**      Drop-in time for  
conversation, coffee, tea, snacks and lunch at 12:00 noon. A quilt is set up if you  
wish to quilt or bring a craft that you are working on. Everyone is welcome

# JORDAN'S PRINCIPLE

*INFORMATION and APPLICATIONS*



**CHILD & FAMILY  
SERVICES OFFICE**

**Fri Jan 12th  
& Thurs Jan 25th  
10AM - 2PM**

*Mnaasged Child & Family Services will have a Jordan's Principle navigator on site on this date.*

TO BOOK AN APPONTMENT TIME  
PLEASE CALL THE CHILD AND FAMILY SERVICES OFFICE  
@ 519-692-9300



# Breakfast Cafe



## For the month of

### **JANUARY:**

### **11, 18 & 25TH '24**

### **7:30AM - 9AM**

### **@THE COMMUNITY CENTRE**



the wolf and turtle buses will stop at the community centre on these mornings between 8:10am-8:20am to pick any children/youth up for school.

Limited amount of Bagged snack bags available morning of for in person youth Jk-Gr8

**the education department will contact high school families regarding lunch incentives.**

*Program partnerships: Child & Family Services, Education, Early Learning Centre, Ec Dev & Health Depart..*



EELŪNAAPÉEWI LAHKÉEWIIT EARLY LEARNING  
CENTRE & ONTARIO WORKS PRESENT

# COOKING Class

ON THE MENU:  
INDIAN TACOS

THURSDAY JANUARY 18TH, 2024

WILL BE TAKING THE FIRST 10 NAMES

CALL TO REGISTER WITH CANDI HEIDBRICK AT  
519-692-3639 OR SHAWNEE NOAH AT 519-692-3623

# GOSHAWK CAFE

Friday, January 19th, 2024

14921 River Line, Bothwell, NOP 100

11:30am - 5:00pm or Sold Out

Order Ahead +1(519) 350-3460

Delivery Fee - \$2.00 on Rez & \$5.00 Beyond

## Menu

Nachos Supreme - \$8.00

Chilli & a Biscuit - \$6.00

Biscuit - \$2.00

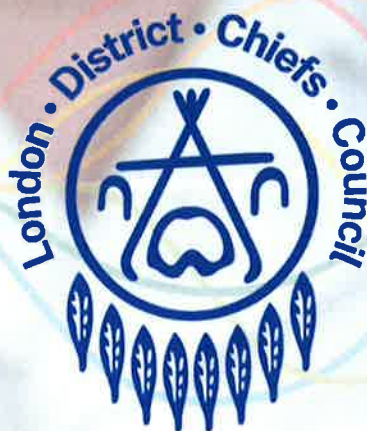
Cookies - \$2.00 or 6/\$6.00  
(Peanut Butter & Oatmeal Chocolate)

## Drinks

Pop - \$1.00

Water - \$1.00  
(Pepsi & Diet Pepsi)





London District Chiefs Council

# First Nations Health Policy Survey

To complete the survey, scan the QR  
code below:



<https://form.jotform.com/233456053925054>

The first 2,000  
respondents will receive a  
\$10.00 gift card.

## YOUR HEALTH, OUR PRIORITY

SFNS is gathering community input about how First Nations access healthcare services and how we can improve First Nations health outcomes.

The survey is for creating a comprehensive First Nations Health Policy where the eight First Nations with membership to the LDCC can work with healthcare providers to co-create equitable and accessible healthcare systems.

Survey submissions will be accepted  
until February 29, 2024



For more information or alternative  
survey formats contact:

Michaela Nahmabin-Hiltz  
[mnahmabin-hiltz@sfns.on.ca](mailto:mnahmabin-hiltz@sfns.on.ca)



Southern First Nations  
Secretariat

# Seniors Dates To Remember

Wednesdays

10:00am-2:00pm

January 16<sup>th</sup> – Massage (Jennifer Kennedy)

January 17<sup>th</sup> – Potluck and meeting

January 24<sup>th</sup> – Lunch with kindergarten

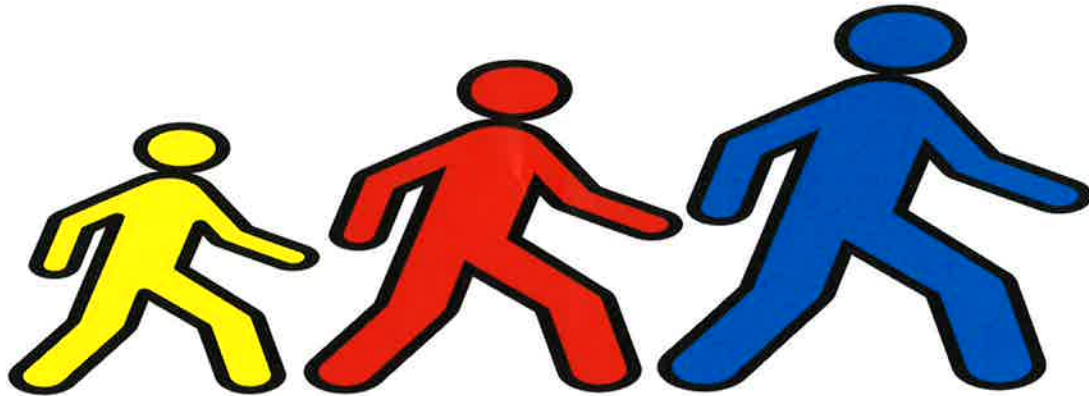
January 31<sup>st</sup> – No Program

February 1<sup>st</sup> – Lunch and bowling meet at Rice and  
Noodle Chatham @11:30



HEALTH  
CENTRE





# WALKING PROGRAM

Brought to you from the Health Centre

**COME JOIN US AT THE COMMUNITY CENTRE FOR  
A WALKING PROGRAM. YOU DON'T HAVE TO STAY  
FOR THE ENTIRE TIME. IT IS A 6 WEEK PROGRAM**

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Dates: Tuesday's in January 16, 23, 30 and February 6, 13, 20th 2024.

Times: for Tuesday are 11:00am to 1:00pm and 4:30pm to 6:00pm.

Dates: Friday's in January 19, 26 and February 2, 9, 16 and 23 2024.

Times: for Friday's are 11:00am to 1:00pm

Please bring clean shoes for indoor walking, wear comfortable clothes and bring a bottle for water.

Questions contact Norma Logan or Stacy Timothy at 519-692-3969

# *Foot Massages*

Use the power of  
massage and  
reflexology  
to soothe heal  
energize and  
excite.

Jennifer  
Kennedy  
R.M.T

## *Community Massages!*

January 24th and 25th,  
2024

Call Health Centre to  
book  
Call: 519-692-3969



# COOKING CLASS WITH SAM DOXTATOR

AT COMMUNITY CENTER

Jan 31 . 2024@10:00AM

\*Sheet Pan Cooking\*

Call Health Centre by Jan 26, 2024

\*First 10 people\*

Any questions call Norma Logan CHR

Health Centre

519-692-3969

# Take Charge of Tomorrow

NIH National Institute of Diabetes and Digestive and Kidney Diseases

## Preventing Diabetes Health Problems

**Diabetes** is a disease that occurs when your blood glucose, also called blood sugar, is too high. When it's not managed, diabetes can damage the eyes, kidneys, nerves, and heart, and is linked to some types of cancer.

If you have diabetes, taking charge of your health as soon as possible may help you prevent other health problems.

Here are some tips to help you manage your diabetes to stay healthy longer.



**Manage your A1C blood glucose, blood pressure, and cholesterol levels.**

Ask your doctor what your goals should be, and stay informed about your A1C level.



**Take care of your mental health.**

A mental health counselor may help you find healthy ways to cope with stress.



**Make lifestyle changes to slowly build healthy habits.**

Take small steps to eat healthier, be more physically active, and get enough sleep.



**Take your medicines on time, even if you feel healthy.**

Talk to your doctor or pharmacist for help if you have trouble managing your medicines.



**Work closely with your primary care provider.**

They can help you manage your diabetes and refer you to other health care professionals for related health problems.

Visit [niddk.nih.gov](https://niddk.nih.gov) for more information on preventing diabetes health problems.

healthinfo@niddk.nih.gov  @niddkgov



# PREVENT COLDS & FLU

Because of the increased risk of flu, gastrointestinal and respiratory illness at this time of the year, we ask that you take precautions to prevent the spread of germs.

1

## WASH

Wash your hands for at least 30 seconds with soap and warm water.

2

## COVER

Cover your mouth and nose when cough or sneeze with your elbow or tissue.

3

## DON'T TOUCH

Don't touch your eyes, nose or mouth.

4

## AVOID

Avoid close contact with those who are sick. Wash your hands with sanitizer.



ADVANCE FOOT CARE CLINIC

**MONDAY, JANUARY**

**22<sup>ND</sup> 2024**

**9AM -4PM**

**LOCATION: HEALTH CENTRE**

PLEASE CALL **519-692-3969**

INTERESTED PARTICIPANTS WILL BE CONTACTED WITH A TIME SLOT,  
SO PLEASE LEAVE A NAME & NUMBER WHERE YOU CAN BE REACHED.

- 
- Professional footcare provided by B. Pitre, RPN, FCN



# SECRET SANTA GIFT EXCHANGE PROGRAM

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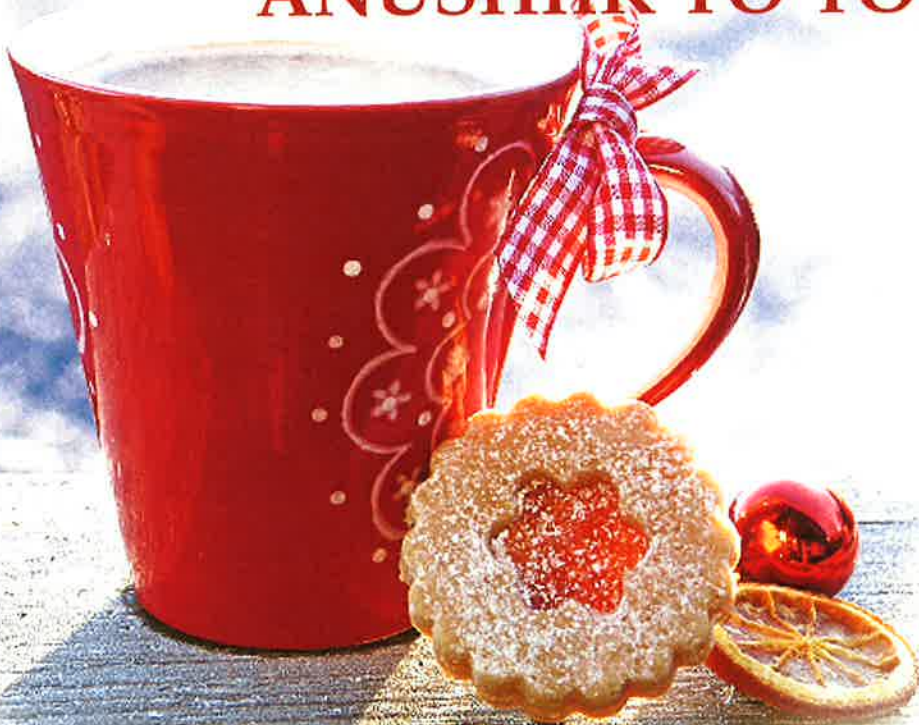
Wulamaliswiikaan would like to extend their gratitude to those that participated in the Secret Santa Gift Exchange Program.

26 Seniors were gifted a present from someone in the community (Secret Santa)

When delivering their gifts, bright eyes and appreciation for the thoughtfulness from those that gave, was felt

We truly appreciate your generosity and hope to have another program like this next year

**ANUSHIHK TO YOU ALL!**





# **HARM REDUCTION OUTREACH**

**MONDAY, JANUARY 15, 2024  
4:30PM-6:30PM**

**DELAWARE NATION HEALTH  
CENTRE**

**OUTREACH: INFORMATION ABOUT  
HARM REDUCTION SUPPLIES-DROP IN  
BOOTH**

**\*\*NALOXONE KITS AVAILABLE\*\***

**PLEASE CALL THE DELAWARE NATION HEALTH  
CENTRE AT 519-692-3969 FOR MORE  
INFORMATION**

# **AROMATHERAPY MASSAGES**

**WITH  
JOANNE**

**TUESDAY, JANUARY 23, 2024**

**WEDNESDAY, JANUARY 24, 2024**

**9:00AM-4:00PM**

**DELAWARE NATION HEALTH CENTRE**

**\*\*6 APPOINTMENTS AVAILABLE PER DAY\*\***

**PLEASE CALL 519-692-3969 TO  
RESERVE YOUR SPOT**







# **POW WOW ZUMBA CLASSES**

**WITH  
LISA**

**SATURDAY, JANUARY 13, 2024**

**SATURDAY, JANUARY 20, 2024**

**SATURDAY, JANUARY 27, 2024**

**8:30AM-9:30AM**

**DELAWARE NATION COMMUNITY CENTRE**

**\*\*LIMITED SPOTS AVAILABLE\*\***

**PLEASE CALL 519-692-3969 TO RESERVE  
YOUR SPOT**



# **SMOKING CESSATION**

**WITH  
LISA BEEDIE**

**INDIGENOUS CANCER CARE  
ONTARIO**

**TUESDAY, JANUARY 30, 2024**

**5:00PM -6:00PM**

**DELAWARE NATION HEALTH CENTRE**

**PLEASE CALL 519-692-3969 FOR MORE  
INFORMATION AND TO RESERVE YOUR SPOT**

**\*\*SNACKS ARE PROVIDED\*\***

**Eelūnaapéewi Lahkéewiit  
Early Learning Centre / Teacher's Assistant  
JOB POSTING**



**Location:**

Eelunaapeewi Lahkeewiit  
14762 School House Line  
R.R. 3 Thameville, Ontario  
NOP 2K0

Industry  
Early Childhood  
Education

**Job Status:**

35 hours per week  
ONE YEAR CONTRACT

**Salary:**

TBD

**CLOSING DATE:**

**Until Position is Filled**

**POSITION REPORTS TO:** The Teacher's Assistant shall be under the supervision of the Eelunaapeewi Lahkéewiit Early Learning Centre Director

**SUMMARY OF POSITION:**

The Teaching Assistant will ensure the development and provision of a high quality, wholistic, culturally relevant and individual educational program. The Teacher Assistant will support and assist in all program service areas of the Eelūnaapéewi Lahkéewiit Learning Early Centre

**PROGRAM DELIVERY:**

- Follows through with the Child Care Licensing Manual and the Head Start Mandate
- Plans, implements and coordinates classroom activities
- Responsible for classroom management and instruction
- To provide for the safety and wellbeing of the children during both on and off-site activities promoting the six components of Head Start
- Ability to communicate effectively and Professionally to parents, staff and community partners
- Creating and planning activities for individual children and groups according to the child's developmental level in accordance with "How Does Learning Happen?"
- Maintain regulated and required documentation, reporting and record keeping
- To organize space, equipment and materials to allow child experiences
- Complete daily playground inspections
- Any other relevant duties as assigned by the Eelūnaapéewi Lahkéewiit Early Learning Centre Director

**ADMINISTRATIVE:**

- Develop and monitor an annual work plan and calendar
- To ensure daily recording of names, ages and parent/caregivers name, allergies, dietary concerns or other relevant matters
- Designs learning activities utilizing the High Scope curriculum and assessment tool as well as other available resources.
- Attend meetings and training as required by the Early Learning Centre Director
- Submit regular reports and maintain licensing requirements to the Director and complete any other reporting as required by funding and licensing sources.
- Maintain active, accurate and confidential filing system
- Is aware of and adheres to the current policies and procedures of the Eelunaapeewi Lahkéewiit, Early Learning Program as well as be familiar with the Child Care and Early Years Act.

**QUALIFICATIONS:**

- Early Childhood Education Diploma from an accredited post-secondary institution preferred
- Experience working with Aboriginal children, their parents and their communities
- Knowledge of the Lunaapeew Language and Culture would be an asset
- Strong interpersonal skills, excellent planning skills, excellent oral and written communication skills
- Must be computer literate
- Ability to work cooperatively in a team approach and maintain confidentiality
- Must be willing to take training as needed
- Ability to work flexible hours
- Must provide copy of recent criminal reference check with vulnerable sector search
- Medical Certificate and First Aid/CPR due upon employment
- Ontario driver's license would be an asset

**TERMS OF POSITION:**

Employment Term: Hours: 35 hours/week.  
Salary: Commensurate with qualification and/or experience  
Hours of Work: Daily from 8:30 am to 4:430 (flexible hours required)

**CLOSING DATE FOR APPLICATIONS**

Interested candidates please submit a **Cover Letter, Résumé, and 3 references (2 work related and 1 character)** to:

Eelūnaapéewi Lahkéewiit (Delaware Nation) Administration  
14760 School House Line, R. R. #3  
Thamesville, Ontario  
N0P 2K0

**Marked: CONFIDENTIAL "ELC/Teaching Assistant"**

**Closing Date: Until Position is Filled**

**DELAWARE NATION BAND MEMBERS ARE ENCOURAGED TO APPLY.**

*Pursuant to section 16(1) of the Canadian Human Rights Act, Eelūnaapéewi Lahkéewiit gives preference to First Nation Applications.*

*While we sincerely appreciate all applications, only those candidates selected for interview will be contacted.*

*Please note the selected candidate will be required to submit a current CPIC and consent to a background reference check.*

## EELŪNAAPÉEWI LAHKÉEWIIT JOB POSTING

### After Hours Worker 2 positions Job Description



#### **Job Summary**

Location:  
Eelūnaapéewi Lahkéewiit  
Child & Family Services  
22359 Austin Line  
R.R. #3  
Bothwell, Ontario  
NOP 2K0

#### **Term:**

Full-time  
35 hour per week  
Flexible hours will be  
required

Salary:  
TBD

#### **Closing Date:**

Until Position is Filled

#### **SUMMARY OF DUTIES:**

To represent the Eelūnaapéewi Lahkéewiit in matters related to Child Protection as identified in Provincial, territorial, federal and other countries legislation.

The Representative will serve as primary contact afterhours for Child Welfare agencies to conduct their business both on and off reserve as required.

The Representative will ensure best interests of all are considered in accordance with Eelūnaapéewi Lahkéewiit culture, heritage and traditions.

#### **SUPERVISION:**

For daily operations of the program, worker will be under the direct supervision of the Site Supervisor/ Child Advocate.

#### **RESPONSIBILITIES (INCLUDED BUT NOT BE LIMITED TO):**

- Ensure child welfare agencies are accompanied and consultations are completed and adhered to regarding afterhours calls.
- Afterhour's worker will be required to answer calls after office closure and participate as necessary on the phone or via zoom.
- Complete case notes and forward to Band Representative for follow up the next day.
- Liaison with other services/ programs to arrange for needs of clients and to prepare Eelūnaapéewi Lahkéewiit based plans as required that will ensure the client's connection to community.
- Advocacy and promotion of Eelūnaapéewi Lahkéewiit family values and community services.
- Research and maintain up to date knowledge with Provincial, Federal and other countries legislation, case law, criminal, family court, privacy as well as other Nations Family Wellbeing laws.
- Record and maintain necessary stats and make recommendations for program improvements and accountability.
- Maintain accurate records including case notes and a filing system.
- Engage with families and community to build a positive working relationship
  - Recognize and understand the historical impact of colonization and the associated trauma on individuals, families, communities and Nations.
  - Engage in facilitation and promotion of Customary Care homes.
  - Establish and maintain an active working relationship with all Child & Family Service Agencies and other First Nation Band Representative/ Child Advocates.
  - Participate in personal and professional activities including creating a plan for self-care and participate in staff training, meetings and community events.

**QUALIFICATIONS:**

- Post Secondary Diploma in Social work, Social Science or related field
- Minimum 2 years experience working in the Social Service Field
- Knowledge of Child Youth and Family Services Act and C-92, Federal legislation, as well as other related laws and acts associated with field.
- Knowledge of court proceeding involving Indigenous Children and Family Matters
- Knowledge of Customary Care
- Willing to work flexible hours and travel with minimal notice
- Proficiency in MS Office applications, various software and intranet
- Must provide valid license and own a vehicle, willingness to obtain necessary insurance and necessary liability.
- Excellent written and oral communication including public speaking.
- Crisis intervention, negotiation and ability to work in stressful situations
- Strong demonstration of negotiation skills and advocacy
- Knowledge of community services and cultural practice.
- Excellent written and oral communication including public speaking.
- Excellent interpersonal skills
- Successful candidate must submit Criminal Record - Vulnerable Sector Check.

**Terms of Position:**

Employment Term: Full-time, 35 hours per week, One year Contract.

Salary: Commensurate with qualifications and/or experience

Hours of Work: Daily from 8:30 am to 4:30 pm (flexible hours required)

**CLOSING DATE FOR APPLICATIONS:**

Interested candidates, please submit a **Cover Letter, Résumé and three (3) References:**

- Two (2) work related and one (1) character

Eelūnaapéewi Lahkéewiit (Delaware Nation) Administration Office  
14760 School House Line,  
R. R. #3 Thamesville, Ontario  
N0P 2K0

**Marked: CONFIDENTIAL – “After Hours Worker”**

**Deadline: Until Position is Filled.**

*Pursuant to Section 16(1) of the Canadian Human Rights Act, Eelūnaapéewi Lahkéewiit gives preference to First Nation applications.*

*While we sincerely appreciate all applications, only those candidates selected for interview will be contacted.*

*Please note the selected candidate will be required to submit a current CPIC/Vulnerable Sector Search and consent to a background reference check.*



### **Job Summary**

Location:  
Eelūnaapéewi Lahkéewiit  
Child Family Services  
22359 Austin Line  
R. R. #3  
Bothwell, Ontario  
NOP 1C0

Industry

Job Status:  
Full Time  
35 hours per week  
Flexible hours will be  
required

Salary:  
TBD

### **Closing Date:**

Until Position is Filled

## **Eelūnaapéewi Lahkéewiit Job Posting 'Band Representative' 2 positions Job Description**

### **SUMMARY OF DUTIES:**

To represent the Eelūnaapéewi Lahkéewiit in matters related to Child Protection as identified in Provincial, Territorial, Federal and other countries legislation.

The Representative will serve as primary contact for Child Welfare agencies to conduct their business both on and off reserve as required. The Representative will ensure best interests of all are considered in accordance with Eelūnaapéewi Lahkéewiit culture, heritage and traditions.

### **SUPERVISION:**

For daily operations of the program, worker will be under the direct supervision of the Site Manager/ Child Advocate.

### **RESPONSIBILITIES (INCLUDED BUT NOT BE LIMITED TO):**

- Act as point of contact for agencies and individuals involved with Child Welfare agencies and determine **Eelūnaapéewi Lahkéewiit** position.
- Ensure child welfare agencies are accompanied and consultations are completed and adhered to regarding Intakes, Eligibility Coding, Investigations, Safety Assessments, Verification Conferences, Plans of Service, placements of Children, Plans of Care and attendance in Home and other places as required.
- Liaison with other services/ programs to arrange for needs of clients, and to prepare Eelūnaapéewi Lahkéewiit based plans as required that will ensure the clients connection to community.
- Develop Protocols, Service Agreements or Memorandum of Understanding as necessary with programs in community and outside organizations for delivery of service.  
Advocacy and promotion of Eelūnaapéewi Lahkéewiit family values and community services.
- Research and maintain up to date knowledge with Provincial, Federal and other countries legislation, case law, criminal law/family court, privacy as well as other Nations Family Wellbeing laws.
- Develop and provide community education on current practice and developments in the area, as needed to help make informed decisions and have understanding of process and supports available.
- Advocacy and promotion of Eelūnaapéewi Lahkéewiit family values and community services.
- To ensure Eelūnaapéewi Lahkéewiit is represented in Child Protection court matters, including completion of court materials and relevant correspondence is submitted and filed.
- Consultation with Legal council as needed and required.
- Complete required reports to leadership and funding sources, including preparing of documents needed to apply for new funding when available.
- Record and maintain necessary statistics and make recommendations for program improvements and accountability.
- Maintain accurate records including case notes and a filing system.

- Perform case management, coordination of services with other providers and work with other communities and Nations in best interests of community and families.
- Engage with families and community to build a positive working relationship
- Recognize and understand the historical impact of colonization and the associated trauma on individuals, families, communities and Nations.
- Engage in facilitation and promotion of Customary Care homes, including recruitment, retention and advocacy.
- Establish and maintain an active working relationship with all Child & Family Service Agencies and other First Nation Band Representative/Child Advocates.
- Participate in personal and professional activities including creating a plan for self-care and participating in staff training, meetings and community events.

**QUALIFICATIONS:**

- Post - Secondary Diploma in Social work, Social Science or related field
- Degree in Social field or years of experience would be considered an asset
- Minimum 2 years experience working in the Social Service Field
- Knowledge of Child Youth and Family Services Act and C-92, Federal legislation, as well as other related laws and acts associated with field.
- Knowledge of court proceeding involving Indigenous Children and Family Matters
- Knowledge of Customary Care
- Willing to work flexible hours and travel with minimal notice
- Proficiency in MS Office applications, various software and internet
- Must provide valid license and own a vehicle, willingness to obtain necessary insurance and necessary liability.
- Excellent written and oral communication including public speaking.
- Crisis intervention, negotiation and ability to work in stressful situations
- Strong demonstration of negotiation skills and advocacy
- Knowledge of community services and cultural practice.
- Excellent written and oral communication including public speaking.
- Excellent interpersonal skills
- Successful candidate must submit Criminal Record - Vulnerable Sector Check.

**Terms of Position:**

**Employment Term:** Full-time, 35 hours per week, One year Contract.

**Salary:** Commensurate with qualifications and/or experience

**Hours of Work:** Daily from 8:30 am to 4:30 pm (flexible hours required)

**CLOSING DATE FOR APPLICATIONS:**

Interested candidates, please submit a **Cover Letter, Résumé and three (3) References:**

- Two (2) work related and one (1) character

Eelūnaapéewi Lahkéewiit (Delaware Nation) Administration Office  
14760 School House Line,  
R. R. #3 Thamesville, Ontario N0P 2K0

**Marked: CONFIDENTIAL – “Band Representative”**

**Deadline: Until Position is Filled.**

*Pursuant to Section 16(1) of the Canadian Human Rights Act, Eelūnaapéewi Lahkéewiit gives preference to First Nation applications.*

*While we sincerely appreciate all applications, only those candidates selected for interview will be contacted.*

*Please note the selected candidate will be required to submit a current CPIC/Vulnerable Sector Search and consent to a background reference check.*

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## DELAWARE NATION JOB POSTING

### Secondary Student Success Worker

#### Education Department



The Delaware Nation Council is currently accepting applications for a Secondary Student Success Worker within the Education Department.

#### **SUPERVISION**

The Student Success Worker shall be under the supervision of the Delaware Nation Education Manager.

#### **SCOPE**

The Secondary Student Success Worker will advise and offer counselling service to secondary students. The Student Success Worker will have a consultation function for learners, teachers, principals, parents and their school and community personnel to meet the needs of the learning community and to facilitate the total learning process of the students. The Secondary Student Success worker will assist in ensuring that all learning for Delaware Nation students complies with all guidelines set forth by the Delaware Nation Council and the Delaware Nation Education Department with respect to culture, traditions and language.

#### **Job Summary**

Location:  
Delaware Nation  
Education Department  
14760 School House Line  
R. R. #3  
Thamesville, Ontario  
N0P 2K0

Industry  
Education (Lifelong  
Learning)

Job Status:  
Contract  
35 hours per week

Salary:  
TBD

**Closing Date:**

**Until Filled**

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#### **EMPLOYMENT CONDITIONS**

This will be contract position until June 30, 2024. Renewal will be dependent upon funding.

#### **DUTIES & RESPONSIBILITIES** (to include but not be limited to the following):

- Provide culturally relevant counselling to students regarding educational issues such as course and program selection, time tables and scheduling, school adjustment, attendance problems and study skills
- Provide culturally relevant counselling to students regarding career or vocational issues including career exploration and planning, résumé preparation, job interview skills and job search strategies and make available to them a wide range of educational and occupational information
- consult with teachers and parents or faculty and other professionals such as psychologists, speech therapists and social workers regarding various issues and concerns, and with administrators and community agencies regarding programs and referrals
- Develop and co-ordinate study skills groups or workshops in the high school on topics such as note-taking, test or examination anxiety and preparation strategies and time management skills



- Co-ordinate or participate in student orientation for transition from Naahii Ridge Public School to Ridgetown District High School
- Foster a learning and welcoming environment at the Delaware Rooms within Ridgetown District High School and Chatham Kent Secondary School.
- Arrange visits to possible Postsecondary institutes for graduating students
- Act as a support resource for students regarding personal and social issues such as substance abuse, depression, sexuality, eating disorders, anxiety, self-esteem, family problems, relationship and interpersonal skills and anger management
- Act as a support resource in crisis situations such as dealing with the death of a friend or family member, suicidal tendencies and abuse situations
- Provide culturally relevant information and materials to teachers, school personnel and non-native students
- Work within the community to offer after school programs to assist students with literacy and numeracy.

#### **OTHER DUTIES:**

- May be required to assist with other programs, services or projects as time permits.

#### **QUALIFICATIONS:**

- Familiarity with the Delaware Nation community
- Minimum bachelor's degree in education, counselling, career development, Indigenous studies or social sciences **OR** a counselling and/or education-related diploma with 3-5 years' experience.
- Experience in First Nations Education (culture, history, systems)
- Experience with student assessment and student data analysis
- Knowledge of First Nation Languages would be an asset, and/or a willingness to be trained in the Lunaapeew language.
- Computer Literate- (Microsoft Office- Word, Excel, Outlook)
- Ability to manage multi- projects with identified deadlines.
- Ability to work with minimum supervision.
- Interpersonal skills for purposes of community communication and reporting.
- Current criminal reference check and Vulnerable Sector Search.
- Ability to sign and comply with an Oath of Confidentiality.

Interested candidates, please submit a **Cover Letter, Résumé, and the names of 3 work references to:**

Cathy Stonefish – A/Director of Operations  
 Delaware Nation Administration Office  
 14760 School House Line, R. R. #3 Thamesville, Ontario N0P 2K0

**Closing Date: Until Filled**

Thank You to All That Apply, however, only those selected for an interview will be contacted.

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# EELUNAPEEWI LAHKEEWIIT-DELAWARE NATION

## JOB POSTING

### Director of Operations



#### Job Summary

Location:  
Delaware Nation  
Administration Office  
14760 School House Line  
R. R. #3  
Thamesville, Ontario  
N0P 2K0

#### **Job Status:**

One Year Contract  
(renewable based on  
evaluation)

#### **Education Level:**

Preferred:

University degree in Business  
Administration

College Diploma in Public  
Administration or  
management related program

#### **Starting Salary:**

\$100,000.00

Based upon  
experience & skills

**Application Closing  
Date:**

**Job Posting Open until  
Position is Filled**

#### **Overview**

The Director of Operation is a dedicated, highly organized and experienced individual who would not only work collaboratively with the Eelūnaapéewi Lahkéewiit (Delaware Nation) Council but would also welcome the challenge of playing a key role in ensuring the smooth and efficient administration of the day to day activities of the organization.

The Director of Operations that has been created to meet the changing needs of the Eelūnaapéewi Lahkéewiit (Delaware Nation) Council as it changes away from the administrative decision-making and transitions towards developing a strong governing council for the membership of the Eelūnaapéewi Lahkéewiit.

The Director of Operations will oversee all operations and is responsible for the management, administration and delivery of all the First Nation's programs and services are in order to ensure that the needs of the First Nation's Members are met in a reasonable, effective and efficient manner.

This position has the authority of setting directions and work plans within the overall administration and budgets. On matters related to new practices, policies, procedures and broad guidelines are given and approved by the Eelūnaapéewi Lahkéewiit Council as a whole.

#### **Responsibilities**

The Director of Operations has been given full authority to manage day-to-day administrative affairs.

The Director of Operations reports to the elected Chief of the Eelūnaapéewi Lahkéewiit (Delaware Nation).

#### **Director of Operations Executive Limitations**

With respect to operating with the Delaware Nation Administration, the Director of Operations shall not cause or allow any practice, operational circumstance, activity, or decision that is either irresponsible or in violation of professional ethics.

Assets may not be inadequately maintained, unnecessarily risked, or unprotected. Actual financial conditions and performance shall not incur jeopardy or compromise the Council's Results & Priorities

#### **Knowledge, Skills and Abilities**

##### **Knowledge**

- Financial management and generally accepted accounting principles
- Human resources management
- Program management and delivery
- Program evaluations

**Skills**

- Team leadership and management skills
- Strategic planning skills
- Analytical and problem-solving skills
- Decision making skills
- Negotiation skills
- Effective communications skills

**QUALIFICATIONS:****Education**

- University degree in Business Administration preferred
- College diploma in Public Administration or management related program preferred
- College diploma in Human Resources, a definite asset

**Experience**

- Minimum of five (5) years of proven administration with leadership experience in the management of a First Nation/First Nations organization or First Nation agency

**Knowledge**

- Through knowledge and understanding of accounting principles and requirements as related to financial management
- Of government and financial policies as related to First Nation business activities

**Other**

- Valid driver's license and reliable insured vehicle
- Must be able to travel
- Must be flexible to attend evening and/or weekend meetings
- Must be willing to verify proof of recent criminal reference check

**CLOSING DATE FOR APPLICATIONS**

Candidates interested in this position are asked to submit:

- A cover letter
- A resume
- 3 letters of references- 2 work related and 1 character

Please address your application package to the attention of:

Chief  
Delaware Nation Administration Office  
14760 School House Line  
R.R. #3  
Thamesville, Ontario  
N0P 2K0

Marked: **CONFIDENTIAL** - Director of Operations

**Deadline:** All applications will be received until position is filled

**\*NOTE: ONLY THOSE CANDIDATES SELECTED FOR AN INTERVIEW WILL BE CONTACTED\***