

## Telunaapéewi Lahkéewiit

Wiingu-néew Eénda-Lunaapeewáhkiing - Welcome to the land of the Delaware's



#### **OPEN Council Meeting - Upcoming Date**

DATE: Wednesday, January 29th, 2025

TIME: 6:00 p.m.

**PLACE: Delaware Nation Community Centre** 

Open to Eelŭnaapéewi Lahkéewiit Members.



<u>News Items Due:</u> Monday, January 20th, 2024 by 4:00 PM <u>Next Publication Distributed:</u> Wednesday January 22nd, 2025







# LNHL 2025 PARTICIPANTS

JORDAN'S PRINCIPLE WILL BE SUBMITTING A GROUP
APPLICATION FOR EELŪNAAPĖEWII LAHKĖEWIIT COMMUNITY
LNHL 2025 PARTICIPANTS TO ASSIST WITH THE COSTS OF
ACCOMMODATIONS, MEALS AND MILEAGE.

PLEASE NOTE THERE IS NO GUARANTEE ON APPLICATION

APPROVALS

PLEASE USE THE QR CODE BELOW TO REGISTER YOUR PARTICIPANT BY 4:30PM FRIDAY JANUARY 10, 2025
YOU MAY ALSO REGISTER IN PERSON BY CONTACTING AMANDA OR JAIME ANN



TONI LAUZON, JORDAN'S PRINCIPLE MANAGER EMAIL: TONI.LAUZON@DELAWARENATION.ON.CA CELL: (519) 502-9548

AMANDA LOGAN, JORDAN'S PRINCIPLE NAVIGATOR EMAIL:

ALOGAN.NAVIGATOR@DELAWARENATION.ON.CA CELL: (519) 360-8857

JAIME ANN WHITEYE, JORDAN'S PRINCIPLE
NAVIGATOR
EMAIL:

JAIMEANN.WHITEYE@DELAWARENATION.ON.CA CELL: (519) 437-0675



# Post Secondary Application Deadlines:

Fall (September – December) – May 1 Winter (January – April) – October 1 Spring/Summer (May – August) – March 1

New applications can be found and submitted online at:

www.delawarenation.on.ca

Should you have any question or comments please contact the office at 1-833-592-3949 or 519-350-5140

Eelŭnaapéewi Lahkéewiit 14753 School House Line Thamesville, ON NOP 2K0 P: 1-833-592-3949

F: 519-692-5951

<u>Post.secondary@delwarenation.on.ca</u> <u>Education.manager@delawarenation.on.ca</u>

Weelihtáakwahk presents

# Coffee & Creative Talks

Join us for discussions on Lunáapeew language immersion. We will be talking about immersion around the "WH" questions: who, what, when, where, & why.

4-sessions

6:00 pm - 8:00 pm

@ Weelihtáakwahk

22430 Littlejohn Road, Bothwell, ON

## **New Dates**

January 13/25

January 27/25

February 10/25

February 24/25

bring an open mind and your ideas

For more information contact Brent Stonefish 519-784-6620 or brent.stonefish@delawarenation.on.ca

Join us for coffee, tea & cookies

## Eelunaapéewi Lahkéewiit ELC Family Room



If you have any questions or concerns please contact Shawnee Noah, Family Coordinator @ 519-692-3623

# <u>Small Business Workshop</u>

Representatives from Chatham Kent Small Business Organization will be coming to the Training Centre Boardroom

Tuesday January 21st, 2025

9am - 3pm

They will be here to give a presentation as well as answer any questions

Any future small business owners as well as current small business owners are welcome to join

Lunch will be provided

Please let me know by Friday January 17th 4:30pm

Training Centre Hours are 8:30am – 4:30pm

For more information please call Jon Snake at (519)6924175 or email: Training.Centre@delawarenation.on.ca

## **Skills Ontario Workshop**

Bill Couchie is the FNMI (First Nation, Metis and Inuit) Program Facilitator with Skills Ontario in London with an emphasis on the 100s of career opportunities available in the construction, industrial and technology sectors.

Discover the benefits of the skilled trades and technologies whether you are Youth, Unemployed or Underemployed you will learn median salary, description of the role, what qualities, education and training a worker should have. Learn about the steps to apprenticeship and find out how to acquire skills and experience.

Training Center Boardroom
Thursday January 23<sup>rd</sup>, 2025

9am - 3pm

Lunch will be provided

Please let me know by <u>Friday January 17<sup>th</sup> 4pm</u> if you will be attending

Training Center Hours are 8:30am – 4:30pm Closed 12:00 – 1:00

For more Information feel free to call Jon Snake at (519)692-4175 or email Training.Centre@delawarenation.on.ca

## **Good Learning Anywhere**

Website: goodlearninganywhere.com

Are you looking for a new way to reach your Goals?

Good learning Anywhere offers free online courses to help access job opportunities, develop skills, and also prepare for post secondary. They have a lot of interesting courses from learning Microsoft Excel to Introduction to Truck Driving. With over 1000 courses to choose from you could take a course just to see if your level of interest could lead you towards that Career Path.

## Simcoe & Muskoka Skillforce

Website: smskillforce.ca

Skillforce offers Soft Skills or Employability Skills in Free Online Learning courses that would help improve work performance, retention, teamwork and improve staff morale. They also have FAST – Foundational Assessment for Skilled Trades which highlights areas of study where the Student may want to strengthen their knowledge and understanding before entering Apprenticeship Training.

If you have any questions, you can reach Jon Snake at Employment & Training Centre

Phone: (519)692-4175 Email: Training.Centre@delawarenation.on.ca

#### **DELAWARE NATION**

#### **EMPLOYMENT AND TRAINING**

#### **JOB BOARD**

For the Week of January 6<sup>th</sup>, 2025

LISTING OF EMPLOYMENT OPPORTUNITIES IN THE AREA. TO SEE A FULL DESCRIPTION PLEASE CHECK OUT THE JOB BOARD AT THE TRAINING CENTER

POSITION	LOCATION	EMPLOYER	SALARY	FT/PT	CLOSING DATE
General Commercial Cleaner	Ridgetown	Service master Clean	TBD	FT	Till Position is filled
Shipper / Receiver	Wallaceburg	Gruppo Riello Systems	\$23 - \$25 Hr	FT	Till Position is filled
Paint Sales Associate	Chatham	FX Decorating House	\$17.20 Hr	FT	January 15th
Post Office Assistant	Wardsville	Canada Post	\$18.44 Hr	FT	January 15th
Sales Associate	Chatham	Lucky Vape	\$17.20 Hr	FT	Till Position is filled
Retail Sales Coordinator	Chatham	Winners	\$19.20 - \$24.00 Hr	FT	Till Position is filled
Rural and Suburban Mail Carrier	Tilbury	Canada Post	TBD	PT On Call	January 25th
Manager in Training	Chatham	CJ Limited	TBD	FT	January 25th
Front Office Manager	Chatham	Quality Inn	From \$39,000 a year	FT	Till Position is filled
Crush Plant Operator	Chatham	Arkwood Mills	\$17.20 - \$42.96 Hr	FT	Till Position is filled
Call Centre Agent	Work from home	Campaign Support Ltd	\$18.90 Hr	FT/PT	Till Position is filled
Driving Instructor	Chatham Kent	Canada X National Driving School	\$34 - \$37 Hr	FT/PT	Till Position is filled
Student Roads Maintenance	Chatham Kent	Municipality of Chatham Kent	\$17.20 Hr	FT Summer	Till Position is filled
Mobile & Lab Patient Technician	Chatham	Lifelabs	\$24.87 - \$29.04 Hr	PT	Till Position is filled

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POSITION	LOCATION	EMPLOYER	SALARY	FT/PT	CLOSING DATE
Guest Services Supervisor	Chatham	Cascades Casino	\$25.10 Hr	PT	Till Position is filled
Customer Service / Office Assistant	Chatham	Absolute Comfort	\$16.55 - \$22.50 Hr	FT	Till Position is filled
Truck Unloader	Chatham	Unifirst	TBD	FT	Till Position is filled
Bookkeeper	Chatham	Active Lifestyle Centre	\$18 - \$24 Hr	PT	Till Position is filled
Office Administration	Newbury	McNaughton Home Hardware	TBD	FT	Till Position is filled
Personal Support Worker	Wallaceburg	Fairfield Park	\$22.87 - \$26.83 Hr	FT/PT	Till Position is filled
Production Operator	Tilbury	Autoliv Canada Inc	\$19.45 - \$26.53 HR	FT	Till Position is filled
Dental Assistant	Chatham	Abraham Orthodontics	\$20 Hr	PT	Till Position is filled
Wildland Firefighter – Ontario Fire Ranger	Ontario	Ministry of Natural Resources	\$25.38 - \$32.43 Hr	FT	Till Position is filled
Student Parks, Recreation & Cemetaries	Chatham	Municipality of Chatham Kent	TBD	FT Summer Student	Till Position is filled
Material Handler & Warehouse	Arctic fly in	Gold Mine	TBD	FT	Till Position is filled
Warehouse/Shipping Receiving	Chatham Kent	IS2 Workforce Solutions	TBD	FT multiple positions	Till Position is filled



## **BE PREPARED TO SAVE A LIFE!**

**Standard First Aid** is designed for those who require a more in-depth understanding of first aid including: legal implications of first aid treatment, spinal injuries, heat or cold injuries, bone and joint injuries, chest injuries, and medical emergencies. Certificate is valid for 3 years. WSIB Approved.

Date and Time: February 24 & February 25, 2025, 9am-4pm (Lunch included)

Location: Delaware Nation Community Centre - 14811 School House Line, Bothwell, ON

To Register: Contact Jon Snake

Employment & Training Counselor at Delaware Nation

Training Centre

Email - Training.Centre@delawarenation.on.ca

Phone - 519-692-3936



#### Eelŭnaapéewi Lahkéewiit



(Delaware Nation)

#### **Emergency Assistance**

#### **Emergency contacts:**

Chris Doxtater: (519)709-2796 - Water Plant Operator (not available)

George Hopkins (519)-359-2822- Water Plant Assistance

Preston Whiteye (519) 401-0913- Water Plant Assistance

Brian Snake Sr. (226)626-4603- Public Works Manager

Norman Logan (519)636-6343- Roads Worker

HYDRO ONE 1(800)-434-1235 (power lines down or branches on the lines/outages etc.)

Any emergencies with the water services, call/text George Hopkins or/and Preston Whiteye Water will be shut-off, until the repairs are made to your water system. (Sorry- We do not make these repairs)

Weather conditions will cause trees or branches to fall across roadways. (Hydro is responsible for the trees on the Powerlines)

★ Call/Text Public Works Manager or Roads Worker for assistance in clearing the roadway, of trees or large branches.

Anushiik,

**Public Works Department** 

# January 2025 Kihkeesiikaan

Seniors Building (Subject to Change)

ONDAY TUESDAY	SUNDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
		1	2	3	4
7		8	9	10	11
14 Language	2	15	16	17	18
21 Language @ Language	9	22 Lunch w Kindergarten Massage w Jen Kennedy 10 am	23	24	25
28 Language 10 am	3	29 Potluck @ Seniors complex 11:30 am	30	31	
		Seniors complex			





# You are invited to a presentation on Kidney Disease

- Learn about your kidneys and what they do
- Learn about preventing kidney disease and staying healthy
  - Find out about the supports available to you from the Windsor Regional Hospital Regional Renal Program

### Eelünaapéewi Lahkéewiit Diabetes Program Sponsored!

Date: Wednesday, January 15, 2025

**Location:** Community Centre **Time:** 5:00—8:00 pm

**Guest Speakers:** 

Marc Hebert, Indigenous Lead, Ontario Renal Network

Chris Cerchie, Operations Manager, Windsor Regional Renal Program

**Audrey Logan**, Indigenous Chronic Kidney Disease Care Lead, Windsor Regional Hospital

Dinner and incentive provided for participants!





CANADA LIFE PLACE

JANUARY

23

7:00 PM

Register at the Health Centre on January
13th from 10:00am-4:00pm



L FEE OF SIO FOR NON BAND MEMBERS WILL BE REQUIRED

SEË YOU THERE!



# COMMUNITY AROMATHERAPY MASSAGES WITH

**JOANNE** 

**MONDAY, JANUARY 27, 2025** 

**TUESDAY, JANUARY 28, 2025** 

9:00AM-4:00PM

**DELAWARE NATION HEALTH CENTRE** 

\*\*LIMITED APPOINTMENTS AVAILABLE\*\*

PLEASE CALL 519-692-3969 TO RESERVE YOUR SPOT



## **POW WOW ZUMBA**

WITH

LISA

**TUESDAY, JANUARY 7, 2025** 

**TUESDAY, JANUARY 14, 2025** 

**TUESDAY, JANUARY 21, 2025** 

**TUESDAY, JANUARY 28, 2025** 

5:00PM-6:00PM

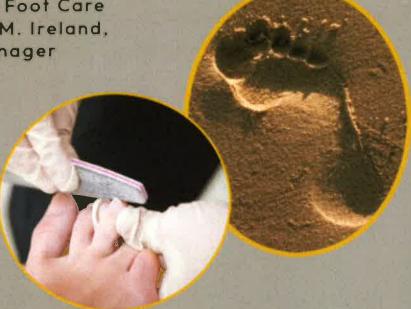
DELAWARE NATION HEALTH CENTRE

\*\*LIMITED SPOTS AVAILABLE\*\*

PLEASE CALL 519-692-3969 TO RESERVE YOUR SPOT \*\* HEALTH CENTRE LOCATION \*\*

# ADVANCE FOOT CARE CLINIC

Professional Foot Care provided by M. Ireland, Clinincal Manager RPN, FCN



Please call to register.

Wednesday, February 12th. 2025 9AM - 4 PM



519-692-3969

Sponsored by the DN Health Centre

# Lifeline

# Are you at risk for a fall?

One in three seniors fall each year<sup>1</sup> and most of these falls occur in the home<sup>2</sup>. But with Lifeline, help is available at the push of a button, 24 hours a day.

Take our **Are you at risk for a fall** survey on the back of this flyer to see if you could benefit from the Lifeline service.

#### Expert caring help 24 hours a day

With the Lifeline medical alert service you get fast, easy access to a trained Response Associate to request the help you want – 24 hours a day, 365 days a year.

Our **Lifeline with fall detection**\* service can automatically place a call for help if a fall is detected and you are unable to press your button.\*

**On the Go** can provide access to help both at home and on the go.\*\*

#### Why choose Lifeline?

- Lifeline is the #1 medical alert service in Canada.<sup>3</sup>
- All help calls answered in Canada.
- · Professional home installation.
- Proven fall detection technology available.
- Cellular communicator available for those without a landline telephone.
- 1 Statistics Canada
- 2. Seniors Falls in Canada, Public Health Agency of Canada, 2015
- 3. Claim based on the number of subscribers
- Fall detection does not detect 100% of falls. If able, users should always push their button when they need help.
- Certain limitations subject to third party cellular provider availability and coverage. Signal range may vary. Lifeline may not always be able to determine your location.



### How Lifeline Works



## Summon help

With a push of your Lifeline help button you can get help when you need it. With our advanced services, you have the option to include fall detection or locating technology in case you can't push your button.



# Hear a reassuring voice

A caring Lifeline Response Associate will quickly access your profile and evaluate the situation.



# Know help is on the way

Lifeline contacts a neighbour, loved one, or emergency services – based on your preferences – and will follow up to make sure help has arrived.

www.lifetine.ca

## Are you at risk for a fall?

### A Patient Self-Assessment

Falls are the leading cause of injury among Canadian seniors and they can have a devastating impact on your overall health and independence. With a Lifeline medical alarm you will be protected from an unexpected fall.

Answer the following questions to see if you are at risk for a fall:

Questions:	Yes	No
Do you have a history of falling?		
Do you experience dizziness and/or have trouble keeping your balance?		
Is walking difficult due to muscle weakness, stiff joints, or foot problems?		
Are you on more than three medications?		
Do you have problems with your vision?		
Do you make frequent or hurried trips to the bathroom?		
Have you put off dealing with household hazards, such as poor lighting, slippery floors, throw rugs, lack of grab-bars, etc?		
Is fear of falling making you less physically active and reducing your social activity?		
Are you experiencing problems with concentration, depression, or isolation?		
Do you consume alcohol more than occasionally?		
If you were to fall, would you be alone and possibly unable to summon help?		

Your risk for falling increases significantly every time you answer "yes" to any of the above questions.

Don't wait until you need help to wish you had Lifeline...

1-800-LIFELINE 1-800-543-3546

# Lifeline

# How to get up from a fall

#### 1. PREPARE



Do NOT get up quickly. If hurt, call for help using Lifeline or a telephone.



Find something sturdy such as a piece of furniture.



Roll onto your side, turning your head, shoulders, hips, then leg.

#### 2. RISE



Push your upper body up. Lift your head, pause, and steady yourself.



Rise slowly onto your hands and knees. Crawl to something sturdy you can hold on to...



Slide one foot forward so it is flat on the floor.

### 3. SIT



Keep the other leg bent with your knee on the floor.



Rise slowly and turn your body to sit in the chair.



Sit for a few minutes before trying to do anything else.

Talk to your healthcare provider about having a fall-risk evaluation.

The fact that you have fallen once means you have a high risk of falling again.

Source: Baker, Dorothy, Ph.D., RNCS, Research Scientist, Yale University School of Medicine New Haven, Connecticut; Connecticut Collaboration for Fall Prevention.

# It's *never* too early to protect yourself or a loved one

An unexpected fall or medical emergency can leave you cut off from the help you need. Any delay in receiving medical care can jeopardize your recovery. But with Lifeline, help is available at the push of a button, 24 hours a day.

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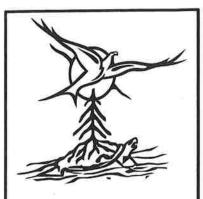


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Lifeline contacts a neighbour, loved one, or emergency services — based on your preferences — and will follow up to make sure help has arrived.

1-800-LIFELINE 1-800-543-3546



#### Location:

Eelŭnaapéewi Lahkéewiit 14737 School House Line R.R. 3 Thamesville, Ontario NOP 2K0

#### **Job Status:**

Full Time (1 year contract)

#### Wages:

Based on qualifications

Hours of Work: 8:30am-4:30pm

Flexible hours may be required

#### **CLOSING DATE:**

February 7, 2025 4:00pm

#### Eelunaapeewi Lahkeewiit JOB POSTING

#### Senior's Outreach Worker

Department: Health Centre

#### **POSITION SUMMARY**

Under the direction of the Home and Community Care Coordinator, the Senior's Outreach Worker will administer the Senior's drop-in Centre. The overall goal of the program is to create programming, facilitate meetings and discussions with the Senior's on future programming.

#### **DUTIES AND RESPONSIBLITIES:**

- Responsible for the daily overall management of the Senior's Drop-in Centre building and grounds.
- Develop and monitor annual program work plan;
- Organize daily and/or weekly programming for the seniors, based on feedback from community seniors.
- Plan and deliver a culturally relevant seniors program focusing on all aspects of well-being; physical, mental, emotional and spiritual;
- Oversee any fundraising initiatives as discussed by seniors and implement targets to achieve fundraising goal.
- Develop partnerships with other programs and encourage sharing of resources within the Delaware Nation;
- Organize yearly special events for the seniors (Thanksgiving, Christmas, New Years, Grandparents Day, etc.)
- Facilitates and arranges the registration, bookings and travel arrangements for out-of-community events or outings.
- Maintain and report statistics including; number of clients assisted, number of workshop attendees
- Must adhere to common ethical standards of practice including client confidentiality
- Monitor proper records management of financial files and manages the senior's funding budgets and reports as required.
- Completes and prepares the final reports to Chief and Council on annual basis.
- Creates and prepares monthly calendar, notify seniors of events and prepare newsletter items.

#### **Qualifications**

- Must have O.S.S.D Diploma or GED equivalent
- Post-Secondary certification in Gerontology, Elder Care or equivalent
- Must have First Aid and C.P.R Certificate
- Valid Ontario Driver's License and access to a reliable vehicle.
- Must provide a recent copy of CPIC with Vulnerable Sector Search.
- Familiarity of the Delaware Nation Language and Culture an asset
- Knowledge of MS Office (Word, Excel, PowerPoint), Internet search engines and
- email.
- Possess strong organizational, communication (verbal and written), listening and interpersonal skills.
- Demonstrated leadership and team work skills;
- Previous experience organizing and facilitating meetings
- Working with small and large groups, and organizing and planning activities and events.
- Ability to advocate for clients and relate to the senior community members
- Must sign Oath of Confidentiality

## All interested candidates, please submit a Cover Letter and Résumé, 3 Letters of Reference (2 work related and 1 character) to:

Eelŭnaapéewi Lahkéewiit Administration Office 14760 School House Line R.R. 3 Thamesville, Ontario NOP 2K0

Marked: "Confidential:"

#### LATE APPLICATIONS WILL NOT BE CONSIDERED.

Pursuant to Section 16(1) of the Canadian Human Rights Act, Eelunaapeewi Lahkeewiit gives preference to First Nation applications.

While we sincerely appreciate all applicants, only those candidates selected for interview will be contacted.

Please not the selected candidate will be required to submit a current CPIC/Vulnerable Sector Search and consent to a background reference check.



**Job Summary** 

#### Location:

14811 School House Line Family Well-Being Centre R.R. 3 Thamesville, Ontario NOP 1C0

> Job Status: Full-time, 1 year Contract

Wages:
Based on qualifications

#### **Hours of Work:**

8:30 am to 4:30 pm
Flexible hours may be required including some evenings and weekends

Interviews:

**CLOSING DATE:** 

February 7, 2025 4:00 p.m.

# Eelŭnaapéewi Lahkéewiit (Delaware Nation) Job Description Family Well Being Worker

**Department: Health Centre** 

#### POSITION SUMMARY

Under the direction of the Health Director, The Family Well-Being Worker will provide a key role in planning, developing and implementing family well-being education and activities and engaging community members to participate in health and social programs.

#### **DUTIES AND RESPONSIBLITIES: (Shall include but not limited to)**

- Prepares and delivers family well-being promotion, education and prevention clinics, presentations and workshops to the Community.
- Works closely and supports the Health, Social and Education Team with the delivery of Family Well-Being promotion and prevention activities.
- Delivers individual and family sessions on family violence and well-being.
- Provides systems navigation and advocacy, when necessary.
- Facilitates family group culture-based workshops and life skills supports.
- Coordinates family action circles.
- Completes family wellness planning.
- Delivers programs for children and youth who have been exposed to or witnessed violence and programs to promote the health, wellbeing and integration of individuals who identify as lesbian, gay, bisexual, transgendered, queer, two-spirited and other sexual orientations within the context of the greater community.
- Facilitates peer support groups.
- Delivers workshops and supports for children, young adults, adults, elders, men, women and those who identify with a non-binary gender.
  - ☐ Land-based youth and family programs.
- Develops proposals for additional Family Well-Being funding.
- Prepares reports for special projects initiated outside of normal responsibilities
- Collects reports and data for rollup that is comprehensive, accurate and systematic.
- Provide activity reports, time sheets, written reports and other requests as required
- Completes reports and statistics as required and those required by the funders.
- Liaise and interact with external governments, agencies and native organizations on health matters impacting Delaware Nation.
- Assists in conducting research, compiling data and preparing reports.

#### **QUALIFICATIONS:**

- Social work/Social services Degree/Diploma/Certification from a recognized Community College/University and/or a combination of education and experience.
- Two (2) years' experience in the health or social services sectors.
- Must have current Infant/Child Cardio-Pulmonary Resuscitation (CPR), advanced First Aid
- Knowledgeable of a holistic approach to individual and Family Well-Being legislation, theories, practices and procedures as well as Traditional Medicine and medical terminology.
- Well-developed organizational, communication (verbal and written), listening and interpersonal skills.
- Knowledge of MS Office (Word, Excel, PowerPoint), Internet search engines and email.
- Demonstrated leadership qualities and work independently
- Ability to multi-task within respective deadlines.
- Must be reliable, punctual and committed in maintaining confidentiality.
- Friendly, helpful and enthusiastic attitude.
- Must be able to work effectively in a variety of settings and in a cross-cultural situation and be knowledgeable of the services available in the community.
- Ability to work in a team environment and independently depending on the circumstance.
- Valid Ontario Driver's License and access to a reliable vehicle.

All interested candidates, please submit a

Cover Letter (Outlining your qualifications as per job posting),

Résumé and 3 Current References (names & contact numbers)

(2 work related and 1 character) to:

Eelunaapeewi Lahkeewiit Administration Office 14760 School House Line R.R. 3 Thamesville, Ontario NOP 2K0

Marked: "Confidential: FAMILY WELL-BEING WORKER"

#### LATE APPLICATIONS WILL NOT BE CONSIDERED.

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While we sincerely appreciate all applicants, only those candidates selected for interview will be contacted.

Please not the selected candidate will be required to submit a current CPIC/Vulnerable Sector Search and consent to a background reference check.



Job Summary

#### Location:

Delaware Nation
Education Department
14760 School House
Line
Thamesville, Ontario
NOP 2K0

#### Industry

Education (Lifelong Learning)

#### Job Status:

Permanent Full-Time 35 hours per week

#### Salary:

\$50,000 - \$60,000 per year

**Closing Date:** 

Until Filled

#### Eelŭnaapéewi Lahkéewiit Job Posting

#### **Post-Secondary Coordinator**

The Eelŭnaapéewi Lahkéewiit (Delaware Nation) Council is currently accepting applications for a Post-Secondary Coordinator within the Education Department.

#### **SUPERVISION**

The Post-Secondary Coordinator shall be under the supervision of the Eelŭnaapéewi Lahkéewiit Education Manager.

#### SCOPE

The Post-Secondary Coordinator will administer the Eelŭnaapéewi Lahkéewiit Post-Secondary Program. The Post-Secondary Coordinator will provide academic guidance and counselling to Eelŭnaapéewi Lahkéewiit students transitioning into and/or attending Post-Secondary Education institutions. The Post-Secondary Coordinator will ensure that the Eelŭnaapéewi Lahkéewiit Post-Secondary Program maintains compliance with the Eelŭnaapéewi Lahkéewiit Post-Secondary Program Policy and the Indigenous Services Canada National Guidelines.

#### **DUTIES & RESPONSIBILITIES** (to include but not be limited to the following):

- Oversee the day-to-day operations of the Delaware Nation post-secondary program
- Maintain a financial database of funds committed and spent, as per funding requirements
- Make recommendations to the Education Committee for sponsorship and financial commitment regarding student applications
- Liaison with post-secondary education institutions, Indigenous units, Indigenous education councils/circles and other pertinent departments
- Research to stay informed on relevant post-secondary education institution programming and admissions criteria, government programs and funding, and other regulations, standards and guidelines
- Provide accurate information, support, advocacy and direction to applicants and students to enable them to reach their academic and career goals
- Build and maintain positive working relationships with students, community members, post-secondary education institution staff and other organizations through ongoing communication
  - Recommend policy amendments as necessary to meet student needs
  - Review acceptance letters, and send sponsorship letters.
  - Process applications as per established intake deadlines
- Maintain relevant records and digital files with respect to student applications and academic history
- Monitor student grades and process student program reports at the school year end
- Collect financial support, curriculum and fee information from students in a timely manner
- Represent the program at Career Fairs, information sessions and other events
- Develop and maintain positive working relationships with faculty and staff at educational institutions
  - Facilitating the annual Post-Secondary orientation session

Responsible for maintenance of Dadavan database and ISC reporting requirements

#### QUALIFICATIONS:

- Familiarity with the Delaware Nation community or willingness to learn
- Minimum Bachelor's degree in Education, Counselling, Career Development, Indigenous Studies or Social Sciences
- Three years of related experience (post-secondary student guidance and counseling) an asset

#### RATED REQUIREMENTS:

- Understanding of Canada's and the United States post-secondary education system
- Understanding of First Nations program delivery experiences and challenges within postsecondary education
- Demonstrated counseling knowledge and experience
- Strong verbal and written communication skills
- Excellent organizational and time management skills
- Proficiency in Microsoft Outlook, Word and Excel as well as navigating the internet
- Willing to travel, valid driver's license, and unrestricted access to reliable transportation
- Sign and adhere to an Oath of Confidentiality
- Current criminal reference check

Interested candidates, please submit a **Cover Letter** (outlining your qualifications as per job posting), **Résumé**, and 3 references to – two (2) work related and one (1) character in a sealed envelope to:

Mike Deleary Director of Operations Eelŭnaapéewi Lahkéewiit (Delaware Nation) Administration Office 14760 School House Line Thamesville, Ontario N0P 2K0

<u>Marked:</u> CONFIDENTIAL – Post Secondary Coordinator

Pursuant to Section 16(1) of the Canadian Human Rights Act, Eelŭnaapéewi Lahkéewiit gives preference to First Nation applications.

While we sincerely appreciate all applications, only those candidates selected for interview will be contacted. Please note the selected candidate will be required to submit a current CPIC/Vulnerable Sector Search and consent to a background reference check.



#### **Job Summary**

Location:
Eelŭnaapéewi Lahkéewiit
(Delaware Nation)
Education Department
14753 School House Line
Thamesville, Ontario
NOP 2K0

Industry Education Dept.

Job Status:
Part-time
15 hours per week
April - June
(school term)

Salary: TBD

**Closing Date:** 

Open until position is filled

#### Eelŭnaapéewi Lahkéewiit (Delaware Nation) JOB POSTING

#### **EDUCATION DEPARTMENT – 1 Bus Monitor**

The Delaware Nation Council is currently accepting applications for one Bus Monitor within the Delaware Nation Education Department.

#### SUPERVISION

Reports to Education Manager.

#### **SUMMARY**

The Bus Monitor manages and monitors student behaviour while entering, riding and exiting the vehicle.

#### EDUCATION DEPARTMENT VISION STATEMENT

Through the continuation of our Ancestral Teaching, we will develop respectful, confident individuals who will reflect the traditions and culture throughout their life's journey.

In pursuit of educational endeavors we will encourage and support Lunaapeew peoples to achieve a life-ling knowledge process that is relevant to their individual needs.

To stress the importance of education, we will foster a foundation that builds on our unique Lunaapeew history, culture, language, teachings and spirituality for all of our future generations.

## **DUTIES & RESPONSIBILITIES** (to include but not be limited to the following): **1. Safety During Transport**

- Ensure safety of students while entering, exiting and riding the vehicle.
- Assist students as needed to cross street to get to, or leave the vehicle.
- Attend to student's physical, medical or emotional needs while entering, riding, or exiting the vehicle.
- Supervise student-seating arrangements.
- Foster and promote safe, positive and orderly environment during trips.
- Enforce Lambton-Kent District School Board bus rules and regulations governing student conduct.
- Follows approved emergency or evacuation procedures to assist students and driver during an emergency.
- Maintains safety, control and custody of students outside of vehicle during an emergency.
- Additional duties related to the safety of students and transport as requested by Education Manager.

#### 2. Administrative

- Report and refer parent complaints to Education Manager.
- Immediately advise Education Manager of incidents, hazards, accidents or safety violations.
- Complete and maintain daily reports, logs or documentation as requested.
- Prepare and submit own timesheet
- Adhere to all personnel policies of the Delaware Nation and the Education Department.

#### **QUALIFICATIONS (minimum)**

- Previous, recent experience with school aged children preferred.
- Current criminal reference check and Vulnerable Sector Search.
- Current C.P.R. and First Aid Certification or willingness to obtain within 30 days of hire.
- Knowledge of and ability to execute emergency and evacuation procedures.
- Proven verbal communication skills.
- Working knowledge of various computer software, email and Internet.
- Ability to calmly diffuse conflict or difficult situations.
- Ability to sign and comply with an Oath of Confidentiality and Delaware Nation Code of Ethics.

#### **CLOSING DATE FOR APPLICATIONS:**

Interested candidates please submit a Cover Letter, Résumé, and 3 current references (2 work related and 1 character) in a sealed envelope to:

Mike Deleary - Director of Operations Eelŭnaapéewi Lahkéewiit (Delaware Nation) Administration Office 14760 School House Line, R. R. #3 Thamesville, Ontario NOP 2K0

#### Marked: CONFIDENTIAL "Bus Monitor"

Must be hand-delivered or mailed Emails will not be accepted Closing Date: Until filled

#### Eelünaapéewi Lahkéewiit (Delaware Nation) Band Members are encouraged to apply.

Pursuant to Section 16(1) of the Canadian Human Rights Act, Eelŭnaapéewi Lahkéewiit gives preference to First Nation applications.

While we sincerely appreciate all applications, only those candidates selected for interview will be contacted.

Please note the selected candidate will be required to submit a current CPIC/Vulnerable Sector Search and consent to a background reference check.



#### Location:

Location:

Eelŭnaapéewi Lahkéewiit Early Learning Centre 14762 School House Line R. R. #3 Thamesville, Ontario NOP 2K0

Industry
Early Childhood
Education

Job Status: 35 hours per week

Salary: \$21-\$25.00

**Closing Date:** 

**Open Until Filled** 

#### Eelŭnaapéewi Lahkéewiit Job Posting Early Childhood Educator Job Description

**POSITION REPORTS TO:** The Early Childhood Educator shall be under the supervision of the Eelünaapéewi Lahkéewiit Early Learning Centre Director.

**Summary of Position:** The Early Childhood Educator will ensure the development and provision of a high quality, wholistic, culturally relevant and individual educational program. The Early childhood Educator will support and assist in all program service areas of the Eelŭnaapéewi Lahkéewiit Early Learning Centre

#### **Program Delivery**

- -Plans, implements and coordinates classroom activities
- -Responsible for classroom management and instruction
- -To provide for the safety and well being of the children during both on and offsite activities promoting the six components of Head Start
- -Involves all staff in classroom operations by planning activities for individual children and groups according to the child's developmental level
- -creating and planning activities for individual children and groups according to the child's developmental level in accordance with "How Does learning Happen?"
- -Maintain regulated and required documentation, reporting and record keeping
- -Conduct monthly fire drills
- -To organize space, equipment and materials to allow child experiences
- -Complete daily playground inspections
- -Any other relevant duties as assigned by the Eelünaapéewi Lahkéewiit Early Learning Centre Director

#### Administrative

- -Develop and monitor an annual work plan and calendar
- -Maintain active, accurate and confidential filing system
- -To ensure daily recording of names, ages and parent/caregivers name, and making note of any special needs; e.g. developmental assessments, allergies, dietary concerns or other relevant matters.
- -Designs learning activities utilizing the High Scope curriculum and assessment tool as well as other available resources.
- -Attend meetings and training as requested by the Early Learning Centre Director
- -Reports and documents parent concerns or critical incidents concerning the Early Learning Centre to the Early Learning Centre Director.
- -Is aware of and adheres to the current policies and procedures of the Early Learning Centre Program, as well as be familiar with the Child Care and Early Years Act.
- -Submit regular reports and maintain licensing requirements to the Director and complete any other reporting as required by funding and licensing sources.

**QUALIFICATIONS** 

- -Early Childhood Education Diploma from an accredited post-secondary institution
- -Registered member of the College of Early Childhood Educators and in good standing
- -Experience working with Aboriginal children and their parents
- -Knowledge of the Lunaapeew Language and Culture would be an asset
- -High Scope or Resource Teacher would be an asset.
- -Strong interpersonal skills, excellent planning skills, excellent oral and written communication skills
- -Must be computer literate
- -Knowledge of the Aboriginal Head Start Initiative and its components
- -Knowledge of "How Does Learning Happen?" Ontario's Pedagogy for the Early Years is preferable
- -Ability to work cooperatively in a team approach and maintain confidentiality
- -Must be willing to take training as needed
- -Must possess Ontario driver's license
- -Must provide copy of recent criminal reference check with vulnerable sector search
- -Medical Certificate and First Aid/CPR due upon employment
- Up to date immunization and records including COVID-19

#### TERMS OF POSITION

Employment Term: Full-time, 35 hours per week, One year Contract.

Salary: Commensurate with qualifications and/or experience

Hours of Work: Daily from 8:30 am to 4:30 pm (flexible hours required)

#### CLOSING DATE FOR APPLICATIONS

Interested candidates, please submit a Cover Letter, Resume, and 3 references (2 work related & 1 personal) to:

Mike Deleary, Director of Operations Eelŭnaapéewi Lahkéewiit Administration Office 14760 School House Line, Thamesville, Ontario NOP 2K0

Marked: CONFIDENTIAL - Early Childhood Educator - Early Learning

Pursuant to Section 16(1) of the Canadian Human Rights Act, Eelŭnaapéewi Lahkéewiit gives preference to First Nation applications.

While we sincerely appreciate all applications, only those candidates selected for interview will be contacted.

Please note the selected candidate will be required to submit a current CPIC/Vulnerable Sector Search and consent to a background reference check.



#### Location:

Eelunaapeewi Lahkeewiit 14762 School House Line R.R. 3 Thameville, Ontario NOP 2K0

Industry Early Childhood Education

#### Job Status:

35 hours per week
ONE YEAR CONTRACT

Salary: TBD

> CLOSING DATE: Until Position is Filled

#### Eelŭnaapéewi Lahkéewiit Early Learning Centre / Teacher's Assistant JOB POSTING

**POSITION REPORTS TO**: The Teacher's Assistant shall be under the supervision of the Eelunaapeewi Lahkéewiit Early Learning Centre Director

#### **SUMMARY OF POSITION:**

The Teaching Assistant will ensure the development and provision of a high quality, wholistic, cult**urally rel**evant and individual educational program. The Teacher Assistant will **support** and assist in all program service areas of the Eelŭnaapéewi Lahkéewiit Learning Early Centre

#### PROGRAM DELIVERY:

- Follows through with the Child Care Licensing Manual and the Head Start Mandate
- Plans, implements and coordinates classroom activities
- Responsible for classroom management and instruction
- To provide for the safety and wellbeing of the children during both on and off-site activities promoting the six components of Head Start
- Ability to communicate effectively and Professionally to parents, staff and community partners
- Creating and planning activities for individual children and groups according to the child's developmental level in accordance with "How Does Learning Happen?"
- Maintain regulated and required documentation, reporting and record keeping
- To organize space, equipment and materials to allow child experiences
- Complete daily playground inspections
- Any other relevant duties as assigned by the Eelunaapéewi Lahkéewiit Early Learning Centre Director

#### ADMINISTRATIVE:

- Develop and monitor an annual work plan and calendar
- To ensure daily recording of names, ages and parent/caregivers name, allergies, dietary concerns or other relevant matters
- Designs learning activities utilizing the High Scope curriculum and assessment tool as well as other available resources.
- Attend meetings and training as required by the Early Learning Centre Director
- Submit regular reports and maintain licensing requirements to the Director and complete any other reporting as required by funding and licensing sources.
- Maintain active, accurate and confidential filing system
- Is aware of and adheres to the current policies and procedures of the Eelunaapeewi Lahkéewiit, Early Learning Program as well as be familiar with the Child Care and Early Years Act.

#### **OUALIFICATIONS:**

- Early Childhood Education Diploma from an accredited post-secondary institution preferred
- Experience working with Aboriginal children, their parents and their communities
- Knowledge of the Lunaapeew Language and Culture would be an asset
- Strong interpersonal skills, excellent planning skills, excellent oral and written communication skills
- Must be computer literate
- Ability to work cooperatively in a team approach and maintain confidentiality
- Must be willing to take training as needed
- Ability to work flexible hours
- Must provide copy of recent criminal reference check with vulnerable sector search
- Medical Certificate and First Aid/CPR due upon employment
- Ontario driver's license would be an asset

#### TERMS OF POSITION:

Hours: 35 hours/week. Employment Term:

Commensurate with qualification and/or experience Salary:

Daily from 8:30 am to 4:430 (flexible hours required) Hours of Work:

#### CLOSING DATE FOR APPLICATIONS

Interested candidates please submit a Cover Letter, Résumé, and 3 references (2 work related and 1 character) to:

Eelŭnaapéewi Lahkéewiit (Delaware Nation) Administration 14760 School House Line, R. R. #3 Thamesville, Ontario NOP 2K0

Marked: CONFIDENTIAL "ELC/Teaching Assistant"

Closing Date: Until Position is Filled

### DELAWARE NATION BAND MEMBERS ARE ENCOURAGED TO APPLY.

Pursuant to section 16(1) of the Canadian Human Rights Act, Eelŭnaapéewi Lahkéewiit gives preference to First Nation Applications.

While we sincerely appreciate all applications, only those candidates selected for interview will be contacted.

Please note the selected candidate will be required to submit a current CPIC and consent to a background reference check.



# Secured Certificates of Indian Status (SCIS) Card Clinic



#### **Get your SCIS!**

Southern First Nations Secretariat is facilitating a SCIS Clinic in partnership with Eelünaapéewi Lahkéewiit (Delaware Nation).

#### We will:

- Help you complete your application
- Take your photo on-site
- Verify your identity no guarantor needed
- Send your application to ISC on your behalf

Who: All individuals registered under the Indian Act who want to apply for a Secured Certificate of Indian Status. Unfortunately, we do not process new registrations under the Indian Act at this time. Please contact your First Nation Membership Administrator for more information.

When: Tuesday, January 21, 2025 10am-4pm

**Where:** Delaware Nation Community Centre, 14811 School House Line, Bothwell. ON

#### What to Bring

- Valid Drivers license
   Or another form of ID that meets the following criteria:
  - Your Name
  - Date of Birth
  - Your Photo
  - Your Signature

You will need your status registration number.

#### **Need more information?**

Ravynne Rich, Trusted Source Coordinator

: trustedsource@sfns.on.ca

: 519-692-5868 ext 243 226-219-6864

Book an appointment at the SFNS Office for another day. calendly.com/trusted source-sfns/in-officescis-appointments





## In Office

Secured Certificate of Indian Status (SCIS) Appointments



We are pleased to announce, SFNS is now accepting in-office appointments to assist you with:

- Information relating to applying for registration under the Indian Act and SCIS applications; and
- Your SCIS application if you are already a registered individual.

#### **Details**

Who can book an appointment? All individuals registered under the Indian Act.

Where are the appointments held?

At the SFNS Office, 22361 Austin Line Bothwell, ON NOP1CO.

### What to Bring

- Valid Drivers license
  Or another form of ID that
  meets the following criteria:
  - Your Name
  - · Date of Birth
  - Your Photo
  - Your Signature

### **Need more information?**

Ravynne Rich, Trusted Source Coordinator

: trustedsource@sfns.on.ca

: 519-692-5868 ext 243

Book your appointment today.



calendly.com/trustedsourcesfns/in-office-scis-appointments